

Da Vinci Schools

Board Policy

Dual Enrollment

I. Purpose

The Governing Board desires to provide opportunities for eligible Da Vinci Schools (“Da Vinci”) students to enroll in courses offered at postsecondary institutions in order to foster individual student achievement, increase opportunities for students to complete college preparatory course requirements or career technical education preparation, and prepare students for a smooth transition into college by providing exposure to the collegiate environment.

II. Definitions

- **Dual Enrollment:** Defined as any college course that is part of a formal partnership between Da Vinci Schools and a college or university, and where students enrolled in the course section are primarily Da Vinci Schools students. Dual enrollment is only available for students in grades 9-12. Students in dual enrollment courses are still subject to Da Vinci’s policies, including discipline policies.
- **Concurrent Enrollment:** Defined as any college courses that is not part of a formal partnership between Da Vinci Schools and a college, and that is taken in addition to the regular high school day.

III. Enrollment and High School Credit

1. **Eligibility:** Students must meet academic readiness standards as determined by the Principal or designee to be eligible for dual enrollment or concurrent enrollment.
2. **Prior Approval:** Students are encouraged to receive written approval from an administrator using the Residency Exception Request Form prior to enrolling in any college course intended for high school credit. If it is determined that the postsecondary course in which the student intends to enroll is substantially equivalent to a course provided by Da Vinci, the student may receive credit toward high school graduation requirements in addition to credit received from the college. There is no guarantee that a student will be awarded high school credit unless they have received prior approval from an administrator.
3. **Accreditation:** For credit to be granted, the course must be completed at a college accredited by a regional agency (e.g., WASC).

IV. Credit Conversion and Transcribing

1. **Credit:** Postsecondary courses will appear on the student’s high school and college transcripts but may not qualify for high school credit towards graduation.
2. **Transcript Submission:** In order to apply for high school credit, students are responsible for submitting an official college transcript to their Da Vinci counselor upon course completion.
3. **Conversion Rate:** For each unit granted by the college and being accepted for high school graduation requirements, the student will earn **3.33 high school credits** (e.g., a 3-unit college course equals 10 high school credits). Da Vinci reserves the right to make exceptions to credits awarded on a case-by-case basis. Such decisions will be made in consultation with the counselor and with consideration for the best interest of the student and alignment with educational standards.
4. **Minimum Grade Requirement:** In order to meet the high school credit requirement for any course, the student must earn a “C-” or better.

V. Grade Weighting

1. **Dual Enrollment:** All courses defined above as dual enrollment will go on the high school transcript and be granted weighted status (e.g., an A equals 5 grade points).
2. **Concurrent Enrollment:** Concurrent enrollment courses will appear on the Da Vinci Post-Secondary Transcript and will not be granted weighted status.

VI. Concurrent Enrollment

Da Vinci may approve a limited number of students of any age or grade level to apply for part-time or full-time concurrent enrollment in a college when it is determined to be in the student's best interest and the student is adequately prepared for such coursework. Parent or guardian consent is required prior to a student's participation in any concurrent enrollment. There are two methods of concurrent enrollment at Da Vinci:

1. **Recommendation of the Principal:** The principal may authorize a student to concurrently enroll in a college during any session or term as a special part-time or full-time student and to undertake one or more courses of instruction offered at the college, consistent with applicable law, applicable requirements from the community college, and this policy.
2. **Parent or Guardian Petition:** A student's parent/guardian, regardless of the student's age or grade level, may petition the CEO & Superintendent to authorize the student to concurrently enroll in a college during any session or term as a special part-time or full-time student and to undertake one or more courses of instruction offered at the college on the ground that the student would benefit from advanced scholastic or career technical work. The CEO & Superintendent or designee has sole discretion regarding the approval or denial of any parent/guardian petitions for concurrent enrollment. The decision of the CEO & Superintendent or designee is final. There is no right to appeal.

Approved and adopted by the Da Vinci Schools Board on May 29, 2026.