



Da Vinci Schools

Da Vinci Schools Regular Board Meeting

Date and Time

Wednesday December 13, 2023 at 6:00 PM PST

Location

201 N. Douglas Street, El Segundo, CA, 90245

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at <https://zoom.us/j/97035654400>, or dial (669) 900-6833 and use Meeting ID: 970 3565 4400.
2. Agendas are available to all audience members on the Da Vinci Schools website www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-

725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Jo Webber	1 m
B. Record Attendance		Alison Wohlwerth	
C. Approve the Agenda	Vote	Jo Webber	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
D. Public Comments			5 m
Please see Notice above. The duration of individual comments and the total comment time may be adjusted at the discretion of the board chairperson. Comments will be given on a first-come, first-served basis; however, the board chairperson may direct staff to create an orderly process in the event a large number of audience members wish to speak.			
II. Information			6:07 PM
A. From the Board	FYI	Jo Webber	10 m
B. From the CEO/Superintendent	FYI	Matthew Wunder	10 m
• Wiseburn Community Update			
C. Student Board Update	FYI	Students	10 m
D. Financial Update	FYI	Michael Amato	30 m
• FY 22-23 Annual Audit Report/Auditor Presentation			

	Purpose	Presenter	Time
• FY23-24 1st Interim Reports			
E. Operations Update	FYI	Vicente Bravo	10 m
• CTE Studio			
• Kitchen			
III. Approval of Minutes			7:17 PM
A. Approval of Minutes of the November 14, 2023 Regular Da Vinci Schools Board Meeting	Approve Minutes	Jo Webber	1 m
IV. Consent Agenda			7:18 PM
A. Accept the Da Vinci Schools Transaction Register - November 2023	Vote	Jo Webber	1 m
Check and ACH transactions over \$10K, presented by management to the Board for approval, as previously agreed.			
B. Approve Fiscal Year 2023-24 Da Vinci Schools First Interim Financial Reports for Da Vinci Communications, Design, Science, and Connect	Vote	Jo Webber	1 m
C. Approve Da Vinci Schools Fiscal Year 2022-23 Annual Audit Report	Vote	Jo Webber	1 m
D. Approve New Air Conditioning Installation at Connect TK-8	Vote	Jo Webber	1 m
Contractor is AC Plumbing, Heating & Air Conditioning, Inc. Total cost not to exceed \$89,850.			
E. Approve Final Additional Security Camera Project Cost	Vote	Jo Webber	1 m
This is above the original approval amount and includes the last of the Contingency funds being used, so Da Vinci spent the entire \$541,175 originally approved for the project in June, 2023.			
F. Approve CharterLife Agreement for Employee Health Benefits for the 2024 Calendar Year	Vote	Jo Webber	1 m

	Purpose	Presenter	Time
G. Approve One-Time Bonus for Staff	Vote	Jo Webber	1 m
Approve One-Time Bonus for all Staff except the Chief Executive Officer, Chief Financial Officer, Chief Administrative Officer, and Chief People Officer in the amount of \$1,200 gross (Estimated \$800.00 net after tax) for staff who earn less than \$73,000/year and \$750.00 gross (Estimated \$500.00 net after tax) for staff who earn \$73,000 or more. Estimated Fiscal impact: \$325,000.			
H. Approve Updated Da Vinci Schools Employee Handbook	Vote	Jo Webber	1 m
Update includes changes in Employee Sick Leave per SB616, that go into effect on January 1, 2024.			
I. Approve Consultant Agreement with VFG Consulting	Vote	Jo Webber	1 m
Contractor Valerie Green provides fundraising, advancement and project management services related to Da Vinci Schools.			
V. Closed Session			7:27 PM
A. Conference with Legal Counsel	Discuss	Jo Webber	75 m
<ul style="list-style-type: none"> • Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 3 matters • Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 1 matter 			
VI. Closing Items			8:42 PM
A. Reconvene for Public Session & Closed Session Reporting	FYI	Jo Webber	1 m
B. Adjourn Meeting	FYI	Jo Webber	

Next Regular Da Vinci Schools Board meeting: Wednesday, January 24, 2024.