



## Da Vinci Schools

### Da Vinci Schools Board Meeting

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#### Date and Time

Wednesday September 27, 2023 at 5:00 PM PDT

#### Location

Black Box Theater  
201 N. Douglas St., El Segundo CA 90245

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Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at <https://zoom.us/j/98786697900>, or dial (669) 900-6833 and use Meeting ID: 987 8669 7900.
  2. Agendas are available to all audience members on the Da Vinci Schools website at [www.davincischools.org](http://www.davincischools.org).
  3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
  4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
  5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
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6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Jo Webber	
<b>B.</b> Public Comments - Closed Session Items		Jo Webber	5 m
Please see Notice above. The duration of individual comments and the total comment time may be adjusted at the discretion of the board chairperson. Comments will be given on a first-come, first-served basis; however, the board chairperson may direct staff to create an orderly process in the event a large number of audience members wish to speak.			
<b>C.</b> Convene to Closed Session		Jo Webber	
<b>II. Closed Session</b>			<b>5:05 PM</b>
<b>A.</b> Conference with Legal Counsel	Discuss	Jo Webber	57 m
Conference with Legal Counsel			
<ul style="list-style-type: none"> <li>• Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 3 matters</li> <li>• Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 2 matters</li> </ul>			
<b>III. Reconvene to Public Session</b>			<b>6:02 PM</b>
<b>A.</b> Closed Session Reporting	FYI	Jo Webber	

	Purpose	Presenter	Time
<b>B.</b> Record Attendance and Guests	FYI	Alison Wohlwerth	1 m
<b>C.</b> Approval of Agenda	Vote	Jo Webber	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
<b>D.</b> Public Comments	FYI	Jo Webber	5 m
Please see Notice above. The duration of individual comments and the total comment time may be adjusted at the discretion of the board chairperson. Comments will be given on a first-come, first-served basis; however, the board chairperson may direct staff to create an orderly process in the event a large number of audience members wish to speak.			
<b>IV. Special Board Action</b>			<b>6:09 PM</b>
<b>A.</b> Election of Board President	Vote	Jo Webber	3 m
<b>V. Information</b>			<b>6:12 PM</b>
<b>A.</b> From the Board	FYI	Jo Webber	10 m
<b>B.</b> From the CEO/Superintendent	FYI	Matthew Wunder	10 m
<b>C.</b> Presentation: RISE Update	FYI	Erin Whalen	10 m
<b>D.</b> Financial Update	FYI	Michael Amato	15 m
<ul style="list-style-type: none"> <li>• August Financial Statements</li> <li>• Re-Designation of Net Assets</li> <li>• Revised Fiscal Policy - Change to Professional Development Meal Amount Threshold</li> </ul>			
<b>E.</b> Operations Update	FYI	Vicente Bravo	10 m
<ul style="list-style-type: none"> <li>• CTE Studio</li> <li>• Soccer Field</li> <li>• Surveillance Camera Installation</li> <li>• Connect TK-8 HVAC</li> </ul>			
<b>VI. Approval of Minutes</b>			<b>7:07 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Approval of Minutes of the August 23, 2023 Special Board Meeting	Approve Minutes	Jo Webber	1 m
<b>B.</b> Approval of Minutes for the August 23, 2023 Regular Da Vinci Schools Board Meeting	Approve Minutes	Jo Webber	1 m
<b>VII. Consent Agenda</b>			<b>7:09 PM</b>
<b>A.</b> Accept Da Vinci Schools Payment Register - August 2023	Vote	Jo Webber	1 m
Check and ACH transactions over \$10K in the month of August, presented by management to the Board for approval, as previously agreed.			
<b>B.</b> Approve Designation of Net Assets	Vote	Jo Webber	1 m
<b>C.</b> Approve Revised Fiscal Policy	Vote	Jo Webber	1 m
The revised Fiscal Policy is effective retroactively to 7/1/23.			
The revisions raise the current limit for School Meeting Meals (Professional Development or other meetings/events) from \$8 per person to \$19 per person, in line with IRS amounts, and to now require receipts for meal expenses associated with travel/conferences, similar to all other expenses for reimbursement.			
<b>D.</b> Approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Connect	Vote	Jo Webber	1 m
The Da Vinci Schools Board of Trustees resolves to spend Da Vinci Connect's 2023-24 Education Protection Account (EPA) amount of approximately \$180,000 solely on instructional, non-administrative expenses.			
<b>E.</b> Approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Design	Vote	Jo Webber	1 m
The Da Vinci Schools Board of Trustees resolves to spend Da Vinci Design's 23-24 Education Protection Account (EPA) amount of approximately \$1,630,000 solely on instructional, non-administrative expenses.			

	Purpose	Presenter	Time
<b>F.</b> Approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Science	Vote	Jo Webber	1 m
<p>The Da Vinci Schools Board of Trustees resolves to spend Da Vinci Science’s 23-24 Education Protection Account (EPA) amount of approximately \$1,725,000 solely on instructional, non-administrative expenses.</p>			
<b>G.</b> Approve the Resolution for the Expenditure of Education Protection Account (EPA) Funds for Da Vinci Communications	Vote	Jo Webber	1 m
<p>The Da Vinci Schools Board of Trustees resolves to spend Da Vinci Communications’ 23-24 Education Protection Account (EPA) amount of approximately \$100,000 solely on instructional, non-administrative expenses.</p>			
<b>H.</b> Approve Updated Certification of Signatures for Da Vinci Schools	Vote	Jo Webber	1 m
<p>Update reflects changes on the Board of Trustees and the administration of Da Vinci Schools.</p>			
<b>I.</b> Approve College and Career Pathways Partnership Agreement with El Camino College For Dual Enrollment courses.	Vote	Jo Webber	1 m
<b>J.</b> Approve Updated Graduation Requirements Policy	Vote	Jo Webber	1 m
<p>Policy has been updated to align with California Education code.</p>			
<b>K.</b> Approve Updated Differential Graduation and Competency Standards for Students with Disabilities Policy	Vote	Jo Webber	1 m
<p>This updated policy includes an alternative pathway to a diploma for students with significant cognitive impairments.</p>			
<b>L.</b> Approve Updated Title IX Policy and Grievance Procedures	Vote	Jo Webber	1 m
<b>M.</b> Approve Updated Employee Handbook	Vote	Jo Webber	1 m
<p>Changes reflect updates to comply with Title IX regulations and current legal requirements.</p>			

	Purpose	Presenter	Time
<b>N.</b> Approve Consultant Agreement for Culture Consulting Solutions	Vote	Jo Webber	1 m
<b>O.</b> Approve Consultant Agreement for Hendrickson Consulting Software development consulting services for Project Leo.	Vote	Jo Webber	1 m
<b>VIII. Closed Session</b>			<b>7:24 PM</b>
<b>A.</b> Conference with Legal Counsel Conference with Legal Counsel	Discuss	Jo Webber	60 m
			<ul style="list-style-type: none"> <li>• Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 3 matters</li> <li>• Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 2 matters</li> </ul>
<b>IX. Closing Items</b>			<b>8:24 PM</b>
<b>A.</b> Reconvene for Public Session & Closed Session Reporting	FYI	Jo Webber	1 m
<b>B.</b> Adjourn Meeting	FYI	Jo Webber	1 m

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Next Regular Da Vinci Schools Board meeting: October 25, 2023.