Da Vinci Schools

Da Vinci Schools Regular Board Meeting

Date and Time
Wednesday August 23, 2023 at 6:00 PM PDT

Location
201 N. Douglas Street, El Segundo, CA 90245

Da Vinci Schools (“DV”) welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at [https://zoom.us/j/91595043616](https://zoom.us/j/91595043616), or dial (669) 900-6833 and use Meeting ID: 915 9504 3616.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street,
El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

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**Agenda**

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Presenter</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td><strong>I. Opening Items</strong></td>
<td>6:00 PM</td>
<td></td>
</tr>
<tr>
<td>A. Call the Meeting to Order</td>
<td>Don Brann</td>
<td>1 m</td>
</tr>
<tr>
<td>B. Record Attendance and Guests</td>
<td>Alison Wohlwerth</td>
<td></td>
</tr>
<tr>
<td>C. Approval of Agenda</td>
<td>Vote</td>
<td>Don Brann</td>
</tr>
<tr>
<td>Opening Items</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Public Comments</td>
<td>Don Brann</td>
<td>5 m</td>
</tr>
</tbody>
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Call for any changes to the agenda before a motion to approve the agenda is made and seconded.

Please see Notice above. The duration of individual comments and the total comment time may be adjusted at the discretion of the board chairperson. Comments will be given on a first-come, first-served basis; however, the board chairperson may direct staff to create an orderly process in the event a large number of audience members wish to speak.

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<td><strong>II. Information</strong></td>
<td>6:07 PM</td>
<td></td>
</tr>
<tr>
<td>A. From the Board</td>
<td>FYI</td>
<td>Don Brann</td>
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<tr>
<td>B. From the CEO/Superintendent</td>
<td>FYI</td>
<td>Matthew Wunder</td>
</tr>
<tr>
<td>C. Presentation: Enrollment Update</td>
<td>FYI</td>
<td>Carla Levenson</td>
</tr>
<tr>
<td>D. Presentation: CTE Lab Update</td>
<td>FYI</td>
<td>Steve Wallis</td>
</tr>
<tr>
<td>E. Financial Update</td>
<td>FYI</td>
<td>Michael Amato</td>
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</tbody>
</table>
• Year-End Unaudited Actual Financials

F. Operations Update FYI Vicente Bravo 10 m

• Introduction of New Athletic Director
• Pilot Drop Off Program on Grand Avenue
• CTE Studio Update
• Soccer Field Update

III. Approval of Minutes 7:12 PM

A. Approval of Minutes for the July 26, 2023 Regular Da Vinci Schools Board Meeting Approve Minutes Don Brann 1 m

IV. Consent Agenda 7:13 PM

A. Accept Da Vinci Schools Payment Register - July 2023 Vote Don Brann 1 m
Check and ACH transactions over $10K in the month of July, presented by management to the Board for approval, as previously agreed.

B. Approve Banc of California Line of Credit Renewal Vote Don Brann 1 m

C. Approve the Pursuit of Federal Title I, II, and IV Funding for 2023-2024 via the Consolidated Application for All Da Vinci Schools Vote Don Brann 1 m

D. Approve the Year End Unaudited Actual Financials for Da Vinci Communications, Design, Science, and Connect Vote Don Brann 1 m

E. Approve 2023-2024 Report of Alternative Authorization of Teaching Assignments Vote Don Brann 1 m

F. Approve Intervention Specialist Position and Pay Scale Vote Don Brann 1 m

G. Approve Revised Pay Scale for the Office Manager Position Vote Don Brann 1 m
Staff recommend revising the pay scale to extend to 10 steps, which is consistent to other Classified pay scales.

H. Approve Addendum to Employee Contract - Vote Don Brann 1 m
   Chief Financial Officer

I. Ratify California State University Long Beach Vote Don Brann 1 m
   Internship and Educational Affiliation
   Agreements

These agreements pertain to a Da Vinci Design teacher. No cost to Da Vinci Schools,

J. Approve 2023-2024 Master Contract with TLC Vote Don Brann 1 m
   Child and Family Services (Journey Academy)

   Journey Academy will provide Residential Treatment Center services (from August
   2023 to June 2024) for a Da Vinci Design student. Total not to exceed $255,410.00.
   The not to exceed amount represents the total possible cost if the entire available
   hours for the service are used. DV, however budgets for services based on historical
   and/or expected amounts used, which may be less than the not-to-exceed amount.
   Student's placement (based on primary eligibility) qualifies for at least 80%
   reimbursement from the El Dorado Charter SELPA.

V. Special Board Action 7:23 PM

A. Approve Extension of Board Term Vote Don Brann 1 m
   Approve term extension for Trustee Derrick Boston. Renewal term will be 9/10/2023 to
   9/9/2026.

VI. Closed Session 7:24 PM

A. Conference with Legal Counsel Discuss Don Brann 60 m
   Conference with Legal Counsel

   • Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 1 matter
   • Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 1 matter

VII. Closing Items 8:24 PM

A. Reconvene for Public Session & Closed Session Reporting FYI Don Brann 1 m
### B. Adjourn Meeting

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Next Regular Da Vinci Schools Board meeting: September 27, 2023.