



## Da Vinci Schools

### Da Vinci Schools Regular Board Meeting

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#### Date and Time

Tuesday May 30, 2023 at 6:00 PM PDT

#### Location

Black Box Theater, 201 N. Douglas Street, El Segundo, CA 90245

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Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. The meeting is accessible online at <https://zoom.us/j/99093324547>, or dial (669) 900-6833 and use Webinar ID: 990 9932 4547. Meeting access will also be available at 1001 Wilson Blvd., Arlington, VA, 22209.
  2. Agendas are available to all audience members on the Da Vinci Schools website at [www.davincischools.org](http://www.davincischools.org).
  3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed twenty (20) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board. If audience members wish to give comments online, they must join via a browser or the Zoom app. Dial-in attendees can only listen.
  4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
  5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
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6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Don Brann	1 m
<b>B.</b> Record Attendance and Guests		Alison Wohlwerth	
<b>C.</b> Approval of Agenda	Vote	Don Brann	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
<b>D.</b> Public Comments		Don Brann	5 m
Please see Notice above. The duration of individual comments and the total comment time may be adjusted at the discretion of the board chairperson. Comments will be given on a first-come, first-served basis; however, the board chairperson may direct staff to create an orderly process in the event a large number of audience members wish to speak.			
<b>E.</b> Public Comments on ESSER III Safe Return to In-Person Instruction Plans	Discuss	Don Brann	5 m
Plans for Da Vinci Communications, Design, Science, and Connect (posted on the Da Vinci Schools website); reviewed for revisions by staff and taking into account public comments, as required.			
<b>II. Information</b>			<b>6:12 PM</b>
<b>A.</b> From the Board	FYI	Don Brann	5 m

	Purpose	Presenter	Time
<b>B.</b> From the CEO/Superintendent	FYI	Matthew Wunder	5 m
<b>C.</b> From the COO/Deputy Superintendent	FYI	Jennifer Hawn	5 m
<b>D.</b> Student Board Member Update	FYI	Student Board Members	10 m
<b>E.</b> Financial Update	FYI	Michael Amato	30 m
		<ul style="list-style-type: none"> <li>• April Financial Statements</li> <li>• Governor's May Revision</li> <li>• ERC Status Update</li> <li>• Banc of California Line of Credit Extension and Renewal</li> <li>• Food Service Management Company Services RFP Process Completed/Selection of Vendor &amp; Contract Renewal</li> <li>• New Security Cameras/System</li> </ul>	
<b>F.</b> Facilities Update	FYI	Vicente Bravo	10 m
		<ul style="list-style-type: none"> <li>• Café Update</li> <li>• Graduation Update</li> <li>• Summer Facilities Usage</li> </ul>	
<b>III. Approval of Minutes</b>			<b>7:17 PM</b>
<b>A.</b> Approval of Minutes of the April 26, 2023 Da Vinci Schools Regular Board Meeting	Approve Minutes	Don Brann	1 m
<b>IV. Consent Agenda</b>			<b>7:18 PM</b>
<b>A.</b> Accept Da Vinci Schools Payment Register - April 2023	Vote	Don Brann	1 m
		Check and ACH transactions over \$10K in the month of April, presented by management to the Board for approval, as previously agreed.	
<b>B.</b> Approve Banc of California Line of Credit 90-Day Extension	Vote	Don Brann	1 m
<b>C.</b> Approve Staff Recommendation of Chartwells as Food Service Management Vendor	Vote	Don Brann	1 m

	Purpose	Presenter	Time	
	Staff have selected Chartwells as Food Service Management provider; a contract will be presented for approval at the next regular board meeting.			
<b>D.</b>	Approve Purchase of New Security Cameras/System	Vote	Don Brann	1 m
	The current security camera system is now close to 10 years old, the software is no longer supported by the manufacturer, and there is wear and tear on the outdoor cameras. The new camera system will add important features that will help identify and limit security risks. Contract includes a \$30,000 Contingency; cost range is \$511,175 - \$541,175, plus additional estimated cost of \$35,000 - \$40,000 for new cabling to complete the project.			
<b>E.</b>	Approve Revised Lactation Accommodation Board Policy	Vote	Don Brann	1 m
	New legislation has resulted in updates to our current lactation accommodation board policy. Added language noted in red.			
<b>F.</b>	Approve 2023-2024 Da Vinci Schools Board Meeting Calendar	Vote	Don Brann	1 m
<b>G.</b>	Approve Out-of-State E-Sports Trip to EGF 2023 National Championship	Vote	Don Brann	1 m
	Da Vinci students will pay for their own travel, accommodations, and meals. Three supervisory staff would attend at an estimated total cost of \$3,811 to Da Vinci Schools.			
<b>V.</b>	<b>Action Item(s)</b>			<b>7:25 PM</b>
<b>A.</b>	Approve Recommendation for Chief People Officer/Assistant Superintendent	Vote	Don Brann	1 m
	Staff recommend approval of the Chief People Officer/Assistant Superintendent, to start June 8, 2023.			
<b>VI.</b>	<b>Closed Session</b>			<b>7:26 PM</b>
<b>A.</b>	Conference with Legal Counsel	Discuss	Don Brann	90 m
	Conference with Legal Counsel			
	<ul style="list-style-type: none"> <li>• Anticipated Litigation (Gov. Code section 54956.9(d)(2).): (2 matters)</li> <li>• Employee Discipline/Dismissal/Release (Gov. Code section 54957(b)) (2 matters)</li> </ul>			

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	• Student Discipline (Ed. Code section 48912(b)): (1 matter)		
	Conference with Real Property Negotiators (Gov. Code section 54956.8): 201 N. Douglas Street, El Segundo, CA 90245		

**VII. Closing Items**

**8:56 PM**

<b>A.</b>	Reconvene for Public Session & Closed Session Reporting	FYI	Don Brann	1 m
<b>B.</b>	Adjourn Meeting	FYI	Don Brann	1 m

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Next Regular Da Vinci Schools Board meeting: June 21, 2023.