Da Vinci Schools

Da Vinci Schools Board Meeting

Date and Time
Wednesday February 22, 2023 at 6:00 PM PST

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at https://zoom.us/j/92765473344, Meeting ID: 927 6547 3344, or dial (669) 900-6833.

2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.

3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.

4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.

6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245,
during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO’s office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Agenda

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Presenter</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Opening Items</td>
<td></td>
<td>6:00 PM</td>
</tr>
<tr>
<td>Opening Items</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Call the Meeting to Order</td>
<td>Don Brann</td>
<td>1 m</td>
</tr>
<tr>
<td>B. Record Attendance and Guests</td>
<td>Alison Wohlwerth</td>
<td></td>
</tr>
<tr>
<td>C. Approval of Agenda</td>
<td>Vote</td>
<td>Don Brann</td>
</tr>
</tbody>
</table>

Call for any changes to the agenda before a motion to approve the agenda is made and seconded.

D. Public Comments

Please see Notice above.

II. Information | 6:07 PM |
| A. From the Board | FYI | Don Brann | 5 m |
| B. Working Groups’ Updates | FYI | Don Brann | 10 m |
| C. From the CEO/Superintendent | FYI | Matthew Wunder | 10 m |
| D. From the COO/Deputy Superintendent | FYI | Jennifer Hawn | 5 m |
| E. Student Board Member Update | FYI | Student Board Members | 10 m |
| F. Presentation: Annual Metrics Update | FYI | Gloria White, Chris Miller | 20 m |
### Purpose

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Presenter</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presentation on annual metrics and accountability</td>
<td>Carla Levenson, Jen Hawn</td>
<td></td>
</tr>
<tr>
<td>FYI G. Presentation: DVX + Rivet School</td>
<td>Jeff Manassero, Michelle Rainey</td>
<td>15 m</td>
</tr>
<tr>
<td>FYI H. Financial Update</td>
<td>Michael Amato</td>
<td>20 m</td>
</tr>
<tr>
<td>FYI I. Facilities Update</td>
<td>Vicente Bravo</td>
<td>10 m</td>
</tr>
<tr>
<td>III. Approval of Minutes</td>
<td>Don Brann</td>
<td></td>
</tr>
<tr>
<td>A. Approval of Minutes of the January 25, 2023 Da Vinci Schools Regular Board Meeting</td>
<td>Approve Minutes</td>
<td>1 m</td>
</tr>
<tr>
<td>B. Approve Minutes of the February 8, 2023 Da Vinci Schools Special Board Meeting</td>
<td>Approve Minutes</td>
<td>1 m</td>
</tr>
<tr>
<td>IV. Action Item</td>
<td>Don Brann</td>
<td></td>
</tr>
<tr>
<td>A. Proposed CTE Studio License Agreement and Proposed Memorandum of Understanding between Wiseburn Unified and Da Vinci Schools</td>
<td>Vote</td>
<td>20 m</td>
</tr>
</tbody>
</table>

- January Financial Statements
- 2021-22 Tax Return
- Designation of ERC Funds
- Investing Da Vinci Reserves

- 550 Continental Blvd. Update
- Soccer Field Update
- Cooling Tower Update
- Café Update
- CTE Studio Update
- Events - Gymnastics, FRC, CARnival
V. Consent Agenda

A. Accept Da Vinci Schools Payment Register - January 2023
   Vote  Don Brann  1 m

Check and ACH transactions over $10K in the month of January, presented by management to the Board for approval, as previously agreed.

B. Approve 2021-22 Da Vinci Schools Tax Return
   Vote  Don Brann  1 m

C. Approve Designation of ERC Funds
   Vote  Don Brann  1 m

To designate ERC Funds for Reserve until the sooner of IRS Audit Completion or the IRS Deadline to Audit Passes.

D. Ratify Updated Certification of Signatures for Da Vinci Schools
   Vote  Don Brann  1 m

This document has been updated. Signatories will sign after ratification.

E. Approve Amendment to Chartwells Contract for Coffee Bar
   Vote  Don Brann  1 m

This amendment is valid through June 30, 2023. Total amount is unknown but could exceed $40K in gross costs. The costs are offset by coffee bar sales.

F. Approve Request for Proposal and Model Fixed-Price Contract for Food Service Management
   Vote  Don Brann  1 m

Contract for services from 7/1/23-6/30/24 with options for four additional one-year periods upon agreement between both parties.

G. Approve Renewal Agreement for Accounts Payable System SAP Concur
   Vote  Don Brann  1 m

Term renews through February 29, 2024.

H. Approve Memorandum of Understanding with LEIDOS, Inc. for Military-Connected Student and Family Support Counselor
   Vote  Don Brann  1 m

I. Approve Directed Teaching Agreement with Pepperdine Graduate School of Education and Psychology
   Vote  Don Brann  1 m

This agreement to provide clinical teaching experience for Pepperdine graduate students runs from August 1, 2023 to July 31, 2028. There is no cost to Da Vinci Schools.

J. Approve Board Certified Behavior Analyst Position
   Vote  Don Brann  1 m

Hiring a BCBA position on staff will result in a more effective and cost-neutral method for delivery of services than our current agency-funded program.
Da Vinci's paid COVID leave ended 12/31/2022. This date aligned with the State’s credit to districts and charters to offset the cost of this leave provision. Staff recommend extending paid COVID leave for employees who have not yet used paid COVID leave, effective through June 30, 2023.

Staff recommend offering an independent study hybrid option for students at Da Vinci Design, Communications and Science.

This policy has been updated to include opioid antagonist information.