



**REQUEST FOR QUALIFICATIONS & PROPOSAL (RFQ/P)
ARCHITECTURAL & ENGINEERING DESIGN SERVICES
WISEBURN + DA VINCI CTE STUDIO**

WISEBURN UNIFIED SCHOOL DISTRICT
DA VINCI SCHOOLS
201 N. Douglas Street
El Segundo, CA 90245

Submission Packages Due: October 14, 2021

The Wiseburn Unified School District (“District”) invites interested and qualified architectural firms to participate in a Request for Qualifications & Proposal (“RFQ/P”) to provide Architectural and Design (“A&D”) services for the design and engineering of the Wiseburn + DV CTE Studio (the “Project”), a 6,000 sqft. workshop and studio space to support the CTE programs of the Da Vinci Schools at 201 N. Douglas Street, El Segundo, CA 90245. The District wishes to retain an A&D firm to provide planning, design, and construction administration services to develop the specific scope of the Project and ensure its completion, subject to an agreed upon completion date and price.

As set forth herein, the Project consists of the design, engineering, and construction administration services of two buildings that will house spaces to support Da Vinci’s CTE programs. The Project includes two buildings, one which will be approximately 60’x70’ and 20’ tall to house a full-scale assembly area and robotics testing area, while the second will be approximately 24’x80’ and 12’ tall to house a digital room, wood shop, and metal shop. The total square footage of the Project will be approximately 6,000 square feet. The total Project budget is approximately \$2,000,000, with a building budget (excluding soft costs, architectural and design costs, and site preparation) of approximately \$1,000,000.

Qualified teams are invited to submit an original plus three (3) copies of their firm’s qualification submittals in person or by certified / express mail to the Superintendent’s Office located at the Wiseburn Unified School District (201 N. Douglas Street, El Segundo, CA 90245). All submittals must be placed in a sealed envelope or box clearly marked **“Wiseburn + DV CTE Studio, Wiseburn Unified School District Selection Committee”** and must be received by 2:00 pm, October 4, 2021 to be considered responsive. The District reserves the right to extend this deadline by issuing a written addendum.

This Request for Qualifications does not commit the Wiseburn Unified School District to award a contract or pay any costs incurred in the preparation of a proposal responsive to this request. The District reserves the right to cancel in part or in its entirety this Request for Qualifications. The District further reserves the right to accept the proposal(s) that it considers to be in the best interest of the District.

I. GENERAL OVERVIEW AND INTENT

The Wiseburn Unified School District (“District”) is requesting qualified Architecture & Design (“A&D”) firm/entities to provide comprehensive and professional architectural and design services to the District for the design and construction of the Wiseburn+DV CTE Studio Project located at 201 N. Douglas St., El Segundo, CA 90250 (the “Site”). The Project includes two buildings, one which will be approximately 60’x70’ and 20’ tall to house a full-scale assembly area and robotics testing area, while the second will be approximately 24’x80’ and 12’ tall to house a digital room, wood shop, and metal shop. The total square footage of the Project will be approximately 6,000 square feet. The total Project budget is approximately \$2,000,000, with a building budget (excluding soft costs, architectural and design costs, and site preparation) of approximately \$1,000,000.

A. Project Process

Based upon the information presented in the Statements of Qualification, the District’s Selection Committee, through a participant-based interview process, will identify the firm/team that can provide the greatest overall value and benefit to the District who will be selected for a formal contract with the District to provide A&D services for the Project pursuant to the terms set forth in the selected proposal, as further negotiated by the District.

B. Mandatory Job Walk / Pre-Proposal Meeting

A mandatory job walk and pre-proposal meeting is scheduled for Tuesday, October 5, 2021 at 10:00 am. The meeting will begin promptly at 10:00 am. There will be a sign-in sheet which will be available to all attendees following the meeting. The gathering location for the job walk is 201 N. Douglas St., El Segundo, CA 90245 at the Da Vinci Schools’ lobby on the north side of the main building. Please wear closed-toe shoes and appropriate dress. To help mitigate the risk of COVID-19 transmission, will be required to wear appropriate face covering and may be required to sign a waiver for campus access. The meeting will occur outdoors. This job walk is mandatory and therefore, the District will only accept responses to this RFQ/P from firms that attend the job walk. During the job walk, the District will provide further information regarding the specific requirements of the Project to assist interested parties in submitting responses to this RFQ/P.

C. General Scope of Work

It is the District’s intent to hire an Architectural & Design entity to work with the District to establish the scope of work necessary to complete the Project. Specifically, the A&D firm will oversee, direct, and manage the development of the Project documents, including preparing the bid documents necessary to seek and hire a contractor to complete the Project.

The Project will involve the design, engineering, and oversight of construction of two buildings, one which will house a full-scale assembly area and robotics testing area, while the second will house a digital room, wood shop, and metal shop. These new facilities will provide students with the space required to engage in collaborative projects and master a broader range of industry-relevant skills and experiences.

Based on the information provided herein, and the scope proposed by the A&D firm and accepted by the District, the A&D firm will prepare the specific Project documents for the Project, participate in the selection of a qualified contractor to complete the Project pursuant to the bid process required by the Public Contract Code and applicable law, and manage the Project to ensure its completion pursuant to the Project documents.

D. Statement of Qualification Submittals

Statement of Qualifications (SOQ’s) should be reviewed for accuracy before submission to the District since said document may not be adjusted after submission to the District. The District will not be responsible for errors or omissions in any SOQ. The District reserves the right to reject any and all SOQ’s, or to waive any irregularities, or informalities in the SOQ’s.

Respondents to this Request for Qualifications should mail or deliver the unbound original plus three (3) copies of the original along with an electronic copy of the SOQ, uploaded to a USB data drive, identified on the storage device marked with the firm's name and contact telephone number. Do not submit the electronic copy via email. No email or faxed submissions will be accepted. All submittals must be placed in a sealed envelope or box clearly marked "**Wisburn + Da Vinci CTE Studio, Wisburn Unified School District Selection Committee**" and must be received by 2:00 pm, October 14th, 2021 to be considered responsive. Please address and deliver submissions to:

**Dr. Blake Silvers, Superintendent
Wisburn Unified School District
201 N. Douglas St.
El Segundo, CA 90245**

ALL RESPONSES ARE DUE BY 2:00 P.M., ON OCTOBER 14, 2021.

FAX OR EMAIL RESPONSES WILL NOT BE ACCEPTED.

Responding parties shall be solely responsible for ensuring their RFQ/P response is received by the District on or before the deadline and the District shall not be responsible for any delays in delivery. If you have any questions regarding this RFQ/P or its process, please email Steve Wallis, Wisburn + DV CTE Studio Project Manager at swallis@davincischools.org on or before Friday, October 1, 2021 at 2:00 p.m.

E. Submittal of Questions

Any questions concerning this Request for SOQ's should be submitted by email to Steve Wallis, Wisburn + DV CTE Studio Project Manager at swallis@davincischools.org no later than Friday, October 1, 2021 at 2:00 p.m. Responses to questions and requests for clarifications will be emailed to all parties attending the mandatory job walk on October 5, 2021. An anonymous summary of all Q&A will be emailed. Respondents who wish to be placed on an email list to receive the summary Q&A and any updates concerning this RFQ/P must email Steve Wallis, Wisburn + DV CTE Studio Project Manager at swallis@davincischools.org.

F. Signatures

All SOQ's must include a signature of an authorized officer of the firm submitting the SOQ. A signature form has been included with this document.

G. Disqualified SOQ's

Any SOQ received after 2:00 p.m. on October 14, 2021, shall be refused and returned to the firm unopened.

H. Withdrawal of SOQ's

Firms may withdraw their SOQ, either personally or by written request, at any time prior to 4:00 p.m. October 14, 2021. Any request to withdraw a SOQ is effective only if received before 4:00 p.m. on October 14, 2021 at the following location and addressed to:

Wisburn Unified School District
RE: Wisburn + DV CTE Studio
Attn: Dr. Blake Silvers, Superintendent
201 N. Douglas St.
El Segundo, CA 90245

or emailed to Steve Wallis, Wisburn + DV CTE Studio Project Manager at swallis@davincischools.org.

I. Copies of SOQ's

Each firm submitting a SOQ must include the unbound original plus three (3) copies of the original spiral bound along with an electronic copy of the SOQ, uploaded to a USB data drive, with the firm's name and contact telephone number identified on the storage device. Please do not submit the electronic copy via email. No email or faxed submissions will be accepted.

J. Contacts

In order to control information disseminated regarding this RFQ/P, firms interested in submitting SOQ's are directed not to make personal contact with members of the Board of Trustees and District Administration with the exception of the individual listed below. Any such contract with any District employee or Trustee shall be grounds for disqualification.

Steve Wallis, Wiseburn + DV CTE Studio Project Manager
Wiseburn Unified School District
E-Mail Address: swallis@davincischools.org

K. District Required Forms

Your response must include the District Required Documents that are enclosed herein which include the Offer to Enter Into Contract; Terms and Conditions; Qualification Certification and Non-Collusion Declaration.

L. Rights of the District

The District reserves the right to incorporate terms and conditions it determines to be proper or necessary into any contract negotiated as a result of a SOQ submitted in response to this RFQ/P. Thus, parties are encouraged, but not required, to submit proposed terms and conditions and/or agreements for the District's consideration. The District, at its sole discretion, shall determine the specific terms and conditions to be included in any Project document, including the agreement with the selected A&D firm, based on the proposal process set forth herein.

II. SCHEDULE OF EVENTS

EVENT	DATE
Release of RFQ/P Document	September 17, 2021
Mandatory Job Walk & Pre-Proposal Meeting	October 5, 2021
Last Day to Submit Questions	October 8, 2021
Responses to Questions	October 12, 2021
SOQ Submission Due	October 14, 2021
Evaluation of SOQs and References	October 14-18, 2021
Notification to Selected Firms to Interview	October 18, 2021
Selected Firms Interviewed	October 25-26, 2021
Final Interviews (if needed) top firms	October 27-28, 2021
Notification to Selected Firm (pending District Board approval)	October 29, 2021
Selected Firm Acceptance	November 1, 2021
District Board Approval of Selected Firm	November 18, 2021
Contract in Place for Work to Begin	November 30, 2021
Work Completed (Anticipated)	August 1, 2023

Note: All dates are preliminary and subject to revision through input from leadership of the Wiseburn Unified Schools District and the Da Vinci Schools.

III. WISEBURN UNIFIED SCHOOL DISTRICT INTRODUCTION

The Wiseburn Unified School District (K-12) serves students from Hollyglen and the surrounding unincorporated areas of Los Angeles County (Del Aire and Wiseburn). About 50% of the District is located in the City of El Segundo, which contains numerous major employers, including aerospace and high-tech industries as well as communications and entertainment. The area's ideal climate and close proximity to cultural and sporting events along with various shopping venues make it highly desirable.

Wiseburn is immediately south of Los Angeles International Airport and one and one-half miles east of the Pacific Ocean. It is bordered by the Century Freeway on the north and divided by the San Diego Freeway running north/south. In addition to the air and auto transportation infrastructure, the Green Line Metrorail traverses the District bringing workers to the employment centers. Roughly, the District boundaries are Sepulveda Boulevard on the west, Marine Avenue on the south, Imperial Highway on the north, and Inglewood Avenue on the east.

With four district schools and five independent charter schools, Wiseburn and Da Vinci combine for a total of almost 4,500 students. During the past decade the District enrollment, which at its peak reached 2,900 pupils in the 1960's before dropping to 1,100 in the 1980's, has been growing again. Resident student enrollments have increased and been supplemented by pupils granted inter-district attendance permits and by the launching of the charter schools. Currently, the ethnic composition of the student body is: Multiracial 6%, Asian 6%, Caucasian 17%, African-American 15%, and Latino 56%, reflective of current California demographics. Diversity, with balance, is one of Wiseburn's greatest strengths in preparing graduates for life in 21st Century California. Being both small and suburban, Wiseburn offers a unique combination of a "family atmosphere" in an opportunity-rich setting.

IV. DA VINCI SCIENCE HIGH SCHOOL CTE ENGINEERING PROGRAM INTRODUCTION

Da Vinci Science High School (DVS) is a public charter high school that was established in 2009 and currently serves 541 students from 80 zip codes across Los Angeles County. The Engineering Design (ED) pathway was the school's first career pathway and is continuously informed by (1) industry and postsecondary partner recommendations; (2) labor market information and industry trends; (3) the lack of similar pathways in DVS's service area; and (4) commitment from postsecondary and industry partners to support DVS in developing and implementing the pathway. The Engineering Design pathway employs a Linked Learning framework and was Project Lead The Way (PLTW) certified in 2013. The CTE Studio Project will support Da Vinci's efforts to advance students along pathways leading to engineering-related postsecondary programs and careers.

VI. CONTENTS OF STATEMENTS OF QUALIFICATIONS

A. General

Submitted SOQs must be clear, concise, complete, well organized and demonstrate both respondent's qualifications and its ability to follow instructions. The quality of answers, not length of responses or visual exhibits is what is important in the SOQ.

Respondents shall submit one (1) unbound original plus three (3) copies of the SOQ in 11-point font and, except for the unbound original, all copies shall be spiral bound into books of approximately 8 ½" x 11" format, not to exceed twenty-five (25) pages. Additionally, respondents must provide an external USB drive with a electronic copy of the SOQ to the District at the time the SOQ is submitted. The hard copies and electronic copy must be submitted in-person or by certified / express mail to the Superintendent's Office located at the Wiseburn Unified School District (201 N. Douglas Street, El Segundo, CA 90245). All submittals must be placed in a sealed envelope or box clearly marked "**Wiseburn + DV CTE Studio, Wiseburn Unified School District Selection Committee**" and must be received by 2:00 pm, October 14, 2021 to be considered responsive (as described herein).

All respondents shall follow the order and format specified below. Each section of the SOQ shall be tabbed to correspond to the numbers/headers shown on the following pages:

B. Submittal Letter

The cover letter shall be brief (one page maximum). Include the SOQ's title and submittal due date, the name, address, fax number and telephone number of the responding firm (or firms if there is a joint venture or association). If the firm is proposing to co-respond with another principal firm, the cover letter must specify the type of services to be provided by each firm and the proposed percentage allocated to that phase or function for the co-respondent. The submittal letter will NOT be considered part of the twenty-five (25) page limit.

C. Table of Contents

Include complete and clear listings of headings and pages to allow easy reference to key information. The table of contents will NOT be considered part of the twenty-five (25) page limit.

D. Description of Firm

This section should provide the District information regarding the size, location, nature of work performed, years in business, and approach that will be used in meeting the needs of the District. Also include the local office and the local personnel serving the District on this Project. Provide details about your firm's structure and culture in working with multiple offices to access additional Project personnel assistance.

Provide a brief history of firm(s), including:

1. Number of years in business
2. Senior member(s) and length of association
3. Location of office where Project team members will complete the design and manage the Project
4. List of basic services provided by firm
5. Type of Organization: Individual, Corporation, Partnership, Joint Venture, etc.
6. Former Firm Names
7. Indicate the number of years' experience the firm has been in school design in California

E. Project Team

Please list the individual(s) in your firm that would be involved in working with District staff and construction management personnel throughout the duration of the Project. Further, include any consultants from other firms that will assist your firm for successful completion of the Project.

1. Identify the name(s) and job title(s) of those in your firm who will be managing the Project.
2. Identify consultants that would be assisting your firm, and assigned to District projects (cost estimators, planning, etc.) List license numbers and dates as well as business address and phone numbers. Include brief resumes and related experience for appropriate members of these firms.

F. Background of Assigned Staff

Identify all personnel (in house and consultants) as stated above, and provide a brief resume for each team member including pertinent experience of personnel who will be participating on this Project. Provide total number of professional staff employed by the firm. The resumes listed should identify persons that will be principally responsible for working with the District. Indicate the role and responsibility of each individual including the approximate proportion of their schedule available for this Project. The lead/core project team must demonstrate prior California K-12 project experience. We recognize firms with multiple offices rely on talents and specialty services not available in each office. It is important to the District that the lead project team members be local to provide a face to our community and provide cost-effective solutions.

G. Firm Resources

Indicate how the firm will approach the Project during a labor shortage and the recent trend of increased construction costs. Demonstrate how your firm provides the best value to the District and the applicability of your past or current projects to the Wiseburn + DV CTE Studio Project.

1. Explain the firm's A&D capabilities as they relate to:
 - Authentic design processes which include meaningful input from multiple stakeholders and potential users of the completed project
 - Architectural and engineering solutions which meet existing needs while providing flexibility to adapt to future un-identified needs
 - Informing design with connections between K-12, University, and Industry experience
 - Integration of new construction with existing facilities and spaces in ways that incorporate existing design elements, enhance functionality, and minimize negative impacts
2. Explain the firm's technical capabilities in the following areas:
 - Cost estimate history, comparing cost estimate versus actual bid amount and final construction cost on all State-funded school projects awarded in the last ten years.
 - Change order history, including the firm's approach to problems and change orders
 - Quality control/assurance procedures
 - Experience with State/Local Agencies, including the Division of State Architects ("DSA") and City Public Works Department requirements.

H. Relevant Experience

List the total number of school and public works projects completed by firm in last ten (10) years, dollar value of those projects, and the firm's specific role in the project(s) (A&D services, new construction, modernization, demolition, removal, project oversight, etc.). Please identify relevant projects in the order presented below:

1. Educational projects and learning environments (list in this order)
 - a. California
 - b. Public
 - c. Private
 - d. TK-12
 - e. Community College/University
2. Current projects, including school construction projects in progress and status of completion

I. Fee Schedule

A cost proposal and fee schedule are required for this SOQ process. Please include how your firm will price and present the proposed value of the Project given the Project description in this RFQ/P.

J. Financial Resources

- Provide credit references
- Claims over the past three years

K. References

Provide up to three references and up to three letters of recommendation from School Districts or similar entities where the firm completed similar projects within the last five (5) years. Include name of project, project cost, project site change order (amount and percentage to original contracted cost), completion date and contact person.

L. Legal Issues

Please respond to each of the following questions:

1. Is there any legal action pending against your firm by another public agency related to services, or lack thereof, provided by your firm?
2. Have there been any settlements or judgments involving such actions within the last ten (10) years? Please describe each such settlement or judgment, including the nature of the action and the amount of recovery.
3. Within the past ten (10) years has your firm ever had a construction related consulting agreement terminated by a California public agency? If yes, please identify the name of the public agency and the reason for the termination.

VII. SELECTION PROCESS

A. Invitation for an Oral Interview

The District Superintendent or designee will appoint a Selection Committee composed of District staff and individuals experienced in the school construction industry to screen applicants and select qualified firms for oral interviews. Interviews are intended to be conversational in nature and may include leading a design session using the Project location as the context. The interviews will also include relevant project applications, prior project experience, and a cost proposal for the proposed scope of work and designated schedule for start and completion of the Project. The A&D firms deemed to present best overall value and most relevant project experience will be recommended for selection to the Superintendent and Board of Trustees.

Target Date for Selected Firm Interviews: October 25-26, 2021

B. Appointment of Architectural & Design Firms

The Board of Trustees will review the recommendation of the District Selection Committee. At such time, the Superintendent will consider the recommendations and move forward with the appointment of the selected A&D entity for the consideration and approval of an agreement with the selected firm.

Target Date for Approval by Board of Trustees of Selected Firm: November 18, 2021.

VIII. DISTRICT REQUIRED FORMS

Please complete, sign and return the following forms with your proposal:

- Offer to Enter Into Agreement
- General Terms and Conditions
- Qualification Certification
- Non-Collusion Affidavit

OFFER TO ENTER INTO AGREEMENT

The following **“Offer to Enter Into Agreement”** must be completed and included with responses to the RFQ/P in order for the proposal to be accepted by the District.

The undersigned hereby proposes to enter into an agreement with the Wiseburn Unified School District and furnish services as outlined in the request for qualifications subject to the terms and conditions contained herein.

Signature of Authorized Officer or Employee of Firm

Name

Signature

Address

Title

City and State

Date

Telephone Number

Fax Number

Email Address

GENERAL TERMS AND CONDITIONS

A. INSTRUCTIONS AND USE OF FORMS. In order to preserve uniformity and to facilitate the award of contracts, Respondents shall complete and return the enclosed District-required forms with their SOQ responses.

B. ACCEPTANCE OR REJECTION OF RESPONSES. The District reserves the right to reject any and all Responses that are incomplete, contain errors, arrive after the due date/time or are submitted by unqualified vendors. The District reserves the right not to award a contract if the District, in its sole discretion, deems the responses received pursuant to this RFQ/P are lacking in any respect or insufficient to meet the District's requirements and needs.

C. PROPOSAL PROTESTS. The following instructions must be followed by a Respondent who wishes to challenge the District's selection and award of any contract pursuant to this RFQ/P:

1. Any protest must be submitted in writing to the District Chief Business Official, David Wilson., 201 N. Douglas Street, El Segundo, CA 90245, before 3:00 p.m. on the fifth (5th) business day following the District's notification of its intention to award a contract pursuant to this RFQ/P.
2. Only vendors who submitted a proposal in response to this RFQ/P may file a protest.
3. Protests must contain the following specific information:
 - Protestor's name, address, telephone number, and email address;
 - Date on which protestor's Response was submitted to the District;
 - Protestor's specific, detailed basis for the protest, which must be supported by facts and/or documentation. Protests based on hearsay, feelings or opinions not supported by facts, will be deemed invalid.
4. The protestor shall send a copy of the initial protest document and any attached documentation to all other parties that may be affected financially by the outcome.
5. The District will review and evaluate the protest for validity, including, if required, review by outside counsel. The District and/or counsel will provide a response within ten (10) days of review of the protest letter.
6. As set forth herein, the District is selecting a qualified A&D firm to manage the Project pursuant to the RFQ/P process set forth herein. Thus, this process does not constitute, and is not required to constitute, a formal bid process or subject to the bid process regulations. Thus, the District has established this protest process at its sole discretion to ensure it identifies the most qualified A&D firm. Nothing in this RFQ/P, or the process set forth herein, shall be construed as requiring or obligating the District to award any A&D agreement for the Project based on a specific rubric or the lowest proposal. Instead, the District shall identify the most qualified A&D firm based on the requirements set forth herein and determined by the District. Thus, the District's award will be based on the responses submitted by qualified A&D firms and the information provided and discussed during the interview process. Thus, any protest received by the District will be assessed by the District based on the requirements set forth herein and the District's internal assessment of its needs for the Project.

D. ASSIGNMENT PROHIBITED. No contract awarded under this proposal shall be assigned without the express, prior written approval of the District. Any attempted assignment in violation of the provision may be voided at the option of the District Board of Trustees.

E. NO CONTACT WITH BOARD OF TRUSTEES. Respondents may not contact any member of the Wiseburn Unified School District Board of Trustees regarding this RFQ/P unless specifically invited to an interview conducted by the Board.

F. NON-DISCRIMINATION. The Wiseburn Unified School District does not discriminate in the selection, acceptance, or treatment of any contractor based upon race, color, national origin, religion, sex, sexual orientation, handicap, age, veteran's status, medical condition as defined in Section 12926 of the California Government Code, ancestry, marital status, or citizenship, within the limits imposed by law. The District likewise prohibits discrimination by contractors and subcontractors and may require the successful vendor(s) to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement, in compliance with Government Code 12990.

ACCEPTANCE OF GENERAL TERMS AND CONDITIONS

The undersigned hereby acknowledges receipt and acceptance of the above Terms and Conditions.

NAME OF FIRM: _____

Authorized Signature and Date

Printed Name: _____

Title: _____

QUALIFICATION CERTIFICATION

I, the undersigned, certify and declare, with specific reference to the California False Claims Act, Government Code sections 12650, *et seq.*, that I have reviewed all the information presented in this submittal and know its contents. The matters stated in the submittal are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters, I believe them to be true.

I declare under penalty of perjury that the foregoing is true and correct.

Name: _____

Signature: _____

Title: _____

Name of Firm: _____

Date: _____

NONCOLLUSION DECLARATION TO BE EXECUTED AND RETURNED WITH PROPOSAL

The undersigned declares:

I am the _____ of _____.
Title *Name of Firm*

I hereby confirm that the responses provided herein (the "proposal") is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the proposal is genuine and not collusive or sham; that the respondent has not directly or indirectly colluded, conspired, connived, or agreed with anyone else to put in a sham proposal; that the respondent has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price, or to fix any overhead, profit, or cost element of the proposal price, or of that of any other respondent, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the proposal are true; and, further, that the respondent has not and will not, directly or indirectly, submit any price or any breakdown thereof, or the contents thereof, or divulged information of date relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, proposal depository, or to any member of agent thereof to effectuate a collusive or sham proposal.

Signature & Date

Typed or Printed Name