



## Da Vinci Schools

### Da Vinci Schools Regular Board Meeting

---

**Date and Time**

Wednesday July 21, 2021 at 6:00 PM PDT

**Location**

Zoom videoconference

---

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at <https://zoom.us/j/98378376258>, Meeting ID: 983 7837 6258, or dial (669) 900-6833.
  2. Agendas are available to all audience members on the Da Vinci Schools website at [www.davincischools.org](http://www.davincischools.org).
  3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
  4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
  5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
  6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.
-

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Don Brann	1 m
<b>B. Record Attendance and Guests</b>		Alison Wohlwerth	
<b>C. Approval of Agenda</b>	Vote	Don Brann	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
<b>D. Public Comments</b>		Don Brann	20 m
Please see Notice above.			
<b>II. Information</b>			<b>6:22 PM</b>
<b>A. From the Board</b>	FYI	Don Brann	5 m
<b>B. From the CEO</b>	FYI	Matthew Wunder	5 m
• Effect of Changing Independent Study Laws			
<b>C. Cyber Security Report</b>	FYI	Jesse Corral	10 m
<b>D. Financial Update</b>	FYI	Michael Amato	15 m
-COVID Testing Funding -ESSER III Planning -Prelim Year End Results -21-22 State Education Budget Trailer Bill Update			
<b>E. Operations Update</b>	FYI	Vicente Bravo	10 m
• Reopening Protocols			

- Update on DVX and Connect High School Relocation to 550 Continental Blvd.

**III. Approval of Minutes** **7:07 PM**

A. Approval of Minutes of the June 23, 2021 Regular Da Vinci Schools Board Meeting	Approve Minutes	Don Brann	1 m
--	-----------------	-----------	-----

**IV. Consent Agenda** **7:08 PM**

A. Accept Da Vinci Schools Payment Register - June 2021	Vote	Don Brann	1 m
---	------	-----------	-----

Check and ACH transactions over \$10K in the month of June, presented by management to the Board for approval, as previously agreed.

B. Approve CSMC Service Contract	Vote	Don Brann	1 m
----------------------------------	------	-----------	-----

Contract term is three years from July 1, 2021 through June 30, 2024.

C. Ratify Purchase of Maintenance and Operations Service Vehicle	Vote	Don Brann	1 m
--	------	-----------	-----

Vehicle obtained for use by Maintenance and Operations at all Da Vinci Schools sites. This expense is fully budgeted for, and will be depreciated over 5 years.

D. Approve Master Contract with Genesee Lake Non-Public School for Student Services	Vote	Don Brann	1 m
---	------	-----------	-----

The student will be graduating in 2022. Total cost not to exceed \$205,612.24. This expense has been fully budgeted and is also reimbursable under the Federal SPED Program.

E. Approve Master Contract with Cross Country Education for Student Services	Vote	Don Brann	1 m
--	------	-----------	-----

Total cost not to exceed \$166,370.00. This expense is fully budgeted for.

F. Approve 2021-22 Student & Family Handbooks for Da Vinci Communications, Design, Science, and Connect	Vote	Don Brann	1 m
---	------	-----------	-----

G. Approve Da Vinci Schools 2021-22 Employee Handbook	Vote	Don Brann	1 m
---	------	-----------	-----

H. Approve Full Time Health Assistant Position	Vote	Don Brann	1 m
--	------	-----------	-----

This would convert a previously board-approved part time health aide to a full time position. This position will be paid for by the new COVID Testing Funding that is available.

I. Approve School Business Analyst Position	Vote	Don Brann	1 m
---	------	-----------	-----

This position is cost-neutral and reflects a title change for an employee currently holding the position of Accounting Associate.

J. Approve Increase to Substitute Teacher Pay Rate	Vote	Don Brann	1 m
--	------	-----------	-----

Based on a compensation analysis, staff recommend an increase of \$10.00, to the short and long-term Substitute Teacher rates.

	Purpose	Presenter	Time
<b>K. Approve General Maintenance Position and Pay Rate</b>			

There has been an ongoing need for a general maintenance staff member; staff have conducted a compensation analysis and job duties, resulting in a recommendation for this additional staff position. This position is fully budgeted for.

<b>L. Approve DVX Program Coordinator Position</b>	Vote	Don Brann	1 m
--	------	-----------	-----

As DV Connect/DVX evolves, a need for a Program Coordinator has emerged; this position is currently held by a staff member is therefore cost-neutral.

**V. Action Items**

**7:19 PM**

<b>A. Approve Employment Agreement for CEO/Superintendent</b>	Vote	Don Brann	1 m
---	------	-----------	-----

The CEO/Superintendent's contract is up for renewal.

**VI. Closed Session**

**7:20 PM**

<b>A. Conference with Legal Counsel</b>	Discuss	Don Brann	60 m
---	---------	-----------	------

Conference with Legal Counsel

- Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 1 matter
- Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 2 matters
- Public Employee Performance Evaluation (Gov. Code §54957(b)) - CEO/Superintendent

**VII. Closing Items**

**8:20 PM**

<b>A. Reconvene for Public Session &amp; Closed Session Reporting</b>	FYI	Don Brann	1 m
---	-----	-----------	-----

<b>B. Adjourn Meeting</b>	Vote	Don Brann	1 m
---------------------------	------	-----------	-----

---

Next Board Meeting: August 25 at 6 p.m.