



Da Vinci Schools

Da Vinci Schools Regular Board Meeting

Date and Time

Wednesday June 23, 2021 at 6:00 PM PDT

Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be conducted through Zoom. Join Zoom meeting at <https://zoom.us/j/96001231172>, Meeting ID: 960 0123 1172, or dial (669) 900-6833.
2. Agendas are available to all audience members on the Da Vinci Schools website at www.davincischools.org.
3. Audience members who wish may speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to adhere to the time limits set forth, and to not repeat remarks made by those who preceded them.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours. Please contact the CEO's office at 310-725-5800.

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation

thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact the CEO's office at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Don Brann	1 m
B. Record Attendance and Guests		Alison Wohlwerth	
C. Approval of Agenda	Vote	Don Brann	1 m
Call for any changes to the agenda before a motion to approve the agenda is made and seconded.			
D. Public Comments		Don Brann	20 m
Please see Notice above.			
II. Information			6:22 PM
A. From the Board	FYI	Don Brann	5 m
B. From the CEO	FYI	Matthew Wunder	5 m
C. Financial Update	FYI	Michael Amato	30 m
<ul style="list-style-type: none"> • May Financials • Fiscal Policies & Procedures Manual Update • CSMC Agreement • CharterSafe Insurance Renewal • 2021-22 Annual Budget • Designation of Reserves for Future Economic Uncertainty (20% of Annual Expenses) • Research on Possible Unrestricted Endowment for "Da Vinci Rainy Day Fund" 			
D. Operations Update	FYI	Vicente Bravo	10 m
<ul style="list-style-type: none"> • Graduation Update • Possible Summer Moves • New Health Guidelines • Summer Facilities Usage 			

	Purpose	Presenter	Time
III. Approval of Minutes			7:12 PM
A. Approval of Minutes of the May 26, 2021 Regular Da Vinci Schools Board Meeting	Approve Minutes	Don Brann	1 m
B. Approval of Minutes of the June 14, 2021 Special Da Vinci Schools Board Meeting	Approve Minutes	Don Brann	1 m
IV. Consent Agenda			7:14 PM
A. Accept Da Vinci Schools Payment Register - May 2021	Vote	Don Brann	1 m
Check and ACH transactions over \$10K in the month of May, presented by management to the Board for approval, as previously agreed.			
B. Approve and Adopt the 2021-22 Budget	Vote	Don Brann	1 m
C. Approve Updated 2021-22 Da Vinci Schools Fiscal Policies and Procedures Manual	Vote	Don Brann	1 m
D. Approve CSMC Service Contract for the 2021-22 School Year	Vote	Don Brann	1 m
E. Approve CharterSafe Insurance Proposal for 2021-22 School Year	Vote	Don Brann	1 m
The policy with CharterSAFE provides General Liability Coverage, Employee Liability Coverage, and Worker's Compensation Coverage, Directors' and Officers' Coverage, among others, for the 2021-2022 school year.			
The insurance renewal proposal currently lists the new Connect HS/DVX address incorrectly. At the time of the proposal, 121 N. Douglas St. was the potential location, however the final site is 550 Continental Blvd.. The property address will be updated in the final insurance documents; this does not impact the cost of the insurance.			
F. Approve Designation of Unrestricted Reserves	Vote	Don Brann	1 m
Designate portion of Unrestricted reserves, in the amount equal to 20% of annual expenses, for use for future economic uncertainty.			
G. Approve the Updated Certification of Signatures	Vote	Don Brann	1 m
Updated signatures of personnel and/or members of the Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment and Contracts. Note that the L.A. County Office of Education's Business Office advises that barring any change in signatories, the document may be submitted for more than one school year at a time, with a limit of five years. With the Board's approval, this document will cover three years: 2021-22, 2022-23, and 2023-24.			
H. Approve 2021-22 LCFF Budget Overview for Parents for Da Vinci Communications, Design, Science, and Connect	Vote	Don Brann	1 m
I. Approve 2021-22 Local Control and Accountability Plans (LCAP) and ESSA Federal Addenda for Da Vinci Communications, Design, Science, and Connect	Vote	Don Brann	1 m
J. Approve 2019-20 LCAP and 2020-21 LCP Annual Update for Da Vinci Communications, Design, Science, and Connect	Vote	Don Brann	1 m

	Purpose	Presenter	Time
<p>K. Approve and Adopt the Resolution Regarding the Education Protection Account for Da Vinci Communications</p> <p>This annually-required document indicates how EPA funds will be used.</p>	Vote	Don Brann	1 m
<p>L. Approve and Adopt the Resolution Regarding the Education Protection Account for Da Vinci Design</p> <p>This annually-required document indicates how EPA funds will be used.</p>	Vote	Don Brann	1 m
<p>M. Approve and Adopt the Resolution Regarding the Education Protection Account for Da Vinci Science</p> <p>This annually-required document indicates how EPA funds will be used.</p>	Vote	Don Brann	1 m
<p>N. Approve and Adopt the Resolution Regarding the Education Protection Account for Da Vinci Connect</p> <p>This annually-required document indicates how EPA funds will be used.</p>	Vote	Don Brann	1 m
<p>O. Approve 2021-22 Pursuit of Title Funding for Da Vinci Communications, Design, Science, and Connect via the Consolidated Application</p> <p>This item requests the Board's approval for staff to pursue Title Funds through the Consolidated Applications (part one of this two-part process). When the applications are complete, they will be presented to the Board for approval before they are due to be submitted.</p>	Vote	Don Brann	1 m
<p>P. Approve and Adopt Annual CDE Dashboard Local Performance Indicators</p> <p>For LCFF priorities where data is not collected at the state level, Da Vinci Communications, Design, Science, and Connect will measure and report progress through the Dashboard based on locally-collected data.</p>	Vote	Don Brann	1 m
<p>Q. Approve Da Vinci Schools Updated Grades and Achievement Policy</p>	Vote	Don Brann	1 m
<p>R. Approve and Adopt Resolution for Updated Graduation Requirements</p>	Vote	Don Brann	1 m
<p>S. Approve 2021-2023 Student Teaching Agreement between California State University Dominguez Hills and Da Vinci Schools</p> <p>This agreement with California State University Dominguez Hills would allow placement of student teachers at Da Vinci Schools for the purpose of completing hours toward a teaching credential. The term of this agreement is June 15, 2021 through May 31, 2023. There is no cost to Da Vinci Schools.</p>	Vote	Don Brann	1 m
<p>T. Approve Real World Learning Coordinator Position and Pay Scale</p>	Vote	Don Brann	1 m
<p>U. Approve Da Vinci Schools 2021-22 Board Meeting Calendar</p>	Vote	Don Brann	1 m
<p>V. Approve Term Renewal for Da Vinci Schools Board Member Jo Webber</p> <p>Dr. Jo Webber's original term expires on July 16, 2021. The renewal term would be from October 28, 2020 (when she joined the board to fill the seat vacated by Ms. Karen Latuner) until July 16, 2024.</p>	Vote	Don Brann	1 m

V. Discussion and Board Action

7:36 PM

	Purpose	Presenter	Time
A. Discussion of Soccer Field	Discuss	Don Brann	10 m
VI. Action Items			7:46 PM
A. Approve Da Vinci Schools Contributing 50% of Total Cost to Construct Soccer Field up to \$700K Conditioned Upon the Wiseburn Unified School District Board of Trustees Taking Formal Action to Approve Contributing 50% of Total Costs to Construct Soccer Field Approval of Da Vinci Schools' contribution of up to \$700,000 (50% of total cost to construct the soccer field at the 201 N. Douglas Street campus) is conditioned upon the Wiseburn Unified School District Board of Trustees taking formal action by no later than July 16, 2021 to approve contributing 50% of the total costs to construct the soccer field .	Vote	Don Brann	1 m
B. Approve Lease Agreement for 550 Continental Blvd. Space for Da Vinci Connect High School and DVX	Vote	Don Brann	1 m
C. Approve 2.5% One-Time Compensation Increase for Jennifer Hawn, COO/Deputy Superintendent	Vote	Don Brann	1 m
D. Approve 2.5% One-Time Compensation Increase for Vicente Bravo, CAO/Assistant Superintendent	Vote	Don Brann	1 m
E. Approve 2.5% One-Time Compensation Increase for Michael Amato, CFO	Vote	Don Brann	1 m
VII. Closed Session			7:51 PM
A. Conference with Legal Counsel	Discuss	Don Brann	60 m
Conference with Legal Counsel			
<ul style="list-style-type: none"> • Significant Exposure to Litigation Pursuant to Gov. Code §54956.9(b) - 1 matter • Employee Discipline/Dismissal/Release (Gov. Code §54954.5) - 1 matter • Conference with Real Property Negotiators (Gov. Code §54956.8) - 550 Continental Blvd., El Segundo, CA 90245 • Public Employee Performance Evaluation (Gov. Code § 54957(b)) Title: CEO 			
VIII. Closing Items			8:51 PM
A. Reconvene for Public Session & Closed Session Reporting	FYI	Don Brann	1 m
B. Adjourn Meeting	Vote	Don Brann	1 m