

Facilitron Health Check Screening Information

1. Parents of TK-8th grade students and students in grades 9-12 will receive an email with a link to the Facilitron Registration and Check-in screen (we recommend you bookmark this link). **You will use this same link every day that you come onto campus from April – June 2021.**
2. Please access this link to register and complete the Health Check that will be used as part of our COVID-19 campus screening entry procedures. This can be done on a desktop, tablet, or cell phone.
3. Please note that Facilitron health check-ins are not being used for the purpose of taking attendance!
4. Fill in the email address of the parent (TK-8) or the student (9-12). Click “Next”.
5. The Health Check screen will come up – The first time you access this link to register, fill in the student’s first name, last name, and phone number of the cell phone primarily being used. The email address should already be filled in. You will only need to fill out this information the first time you access the link and register.
6. Next, please continue by checking off the boxes of the Health Check statements honestly for an accurate screening process. After you have checked off the boxes on the Health Check, click “Submit”. NOTE: If you are not able to check off any the Health Check statements, you may not come to school. Please refer to the COVID Parent & Student Handbook available on our Da Vinci Schools COVID webpage or contact your school’s front office or site administration for further instructions.
7. Next, a Registration and Check-in verification screen will appear. The first name, last name, email, and phone number screens should already be filled in. Enter “1” in the “Number in party” box. The “Number in party” box is the only item you will need to fill in for future check-ins. Click “Submit”.
8. If everything is ok, a screen with a green and white check mark symbol with the date it was completed will appear. **This is the screen that needs to be presented upon arrival at the school site by the parent or the student. The greeters will be looking for two things, the checkmark symbol and the date of the screening.**
9. This screening should be done before you arrive on campus. The link will regenerate every morning at 12:01 a.m. Your information will already be pre-filled so you only need to complete the Health Check, enter “1” in the Number in Party box, and click “Submit” to complete the check-in for that day.
10. The Health Check is only valid only for the day on which it is completed. A new Health Check must be completed for any day when the student will be coming to their school.
11. If you run into any problems, we will have alternative screening options available upon arrival to the school.
12. Thank you and please contact your front office staff if you have any questions about the Facilitron Registration and Check-in.