

**RESOLUTION NO. 20/10.15**

**RESOLUTION OF THE BOARD OF DIRECTORS OF DA VINCI SCHOOLS TENTATIVELY ADOPTING A CONFLICT OF INTEREST CODE AND CERTAIN OTHER ACTIONS RELATED THERETO**

**WHEREAS**, Da Vinci Schools, as a California nonprofit public benefit corporation that operates public charter schools, is required to adopt a Conflict of Interest Code pursuant to Government Code Section 87300;

**WHEREAS**, the Fair Political Practices Commission (“FPPC”) has adopted a regulation (2 Cal. Code Regs. § 18730) which is a model conflict of interest code and requires certain local agency officials, employees, and consultants to file FPPC Form 700s, Statement of Economic Interests; and

**WHEREAS**, Da Vinci Schools desires to adopt a Conflict of Interest Code adopting and incorporating the FPPC Model Code by reference.

**NOW, THEREFORE**, this Board of Directors of Da Vinci Schools does hereby find, resolve, and order as follows:

Section 1. A Conflict of Interest Code, in the form attached hereto as Exhibit A, is hereby adopted.

Section 2. The CEO or designee is directed to seek preliminary review of the Conflict of Interest Code by the Los Angeles County Board of Supervisors code review panel and is authorized to make amendments to the Code as requested by the code review panel.

Section 3. After the code review panel’s preliminary review, the CEO or designee is directed to notify any individuals who will hold “designated positions” under the Conflict of Interest Code by providing them with a copy of the Code.

Section 4. After providing notice to all “designated positions,” the CEO or designee is directed and authorized to submit a copy of the Conflict of Interest Code and any other required documents or information to the Los Angeles County Board of Supervisors, as the code reviewing body, for final approval.

Section 5. This resolution shall take effect immediately upon its adoption.

**SECRETARY’S CERTIFICATE**

I, Jennifer Morgan, Secretary of the Board of Directors of Da Vinci Schools, a California nonprofit public benefit corporation, County of Los Angeles, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Da Vinci Schools, which was duly held on the 28th day of October, 2020, at which meeting a quorum of the members of the Board of Directors was present; and at such meeting such resolutions were adopted by the following vote:

AYES: 7

NOES: 0

ABSTAIN: 0

ABSENT: 0

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand this 28th day of October, 2020.

*Jennifer Morgan*  
Jennifer Morgan (Nov 2, 2020 09:36 PST)

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Secretary  
Da Vinci Schools

**EXHIBIT A**  
[Conflict of Interest Code]

Conflict of Interest Code  
of

**DA VINCI SCHOOLS**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board of Directors and the Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# DA VINCI SCHOOLS

## EXHIBIT "A"

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property which is located in whole or in part within two (2) miles of any facility utilized by Da Vinci Schools, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions in, and sources of income (including gifts, loans and travel payments) that are from, business entities engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type utilized by Da Vinci Schools.

### **CATEGORY 3**

Persons in this category shall disclose all investments and business positions in, and sources of income (including gifts, loans and travel payments) that are from, business entities engaged in the performance of work or services, or sources that manufacture, sell, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type utilized by the designated position's department. For the purpose of this category, the department of the Principal is his or her entire school.

### **CATEGORY 4**

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Da Vinci Schools employee or any known representative or association of such employee, or any business known by the reporting official to be owned or controlled by such employee.

# DA VINCI SCHOOLS

## EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, Board of Directors	1, 2, 4
Chief Executive Officer	1, 2, 4
Chief Administrative Officer	1, 2
Director of Finance and Accounting	1, 2
Facilities Director	1, 2
Principal	3
IT Director	3
Director of Special Education	3
Consultants/New Positions*	

\* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE: 10/28/2020**

# DOCS--4241555-v1--DV Resolution Approving Conflict of Interest Code

Final Audit Report


2020-11-02

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