



Board of Trustees

Meeting Minutes

Monday, September 19, 2016

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| Chet Pipkin, President | Matthew Wunder, Chief Executive Officer, Da Vinci Schools |
| Don Brann, Vice President | Nathan Barrymore, Principal, Da Vinci Communications |
| Brian Meath, Treasurer | Kate Parsons, Principal, Da Vinci Design |
| Jennifer Morgan, Secretary | Steve Wallis, Principal, Da Vinci Science |
| Israel Mora, Trustee | Kim Merritt, Director, Da Vinci Extension, Da Vinci Schools |
| | Scott Weatherford, Director, Da Vinci Institute, Da Vinci Schools |
| | Yolanda Saldana-Bautista, Director of Employee Support Services, Da Vinci Schools |
| | Carla Levenson, Director of External Relations, Da Vinci Schools |
| | Tom Cox, Chief Financial Officer, Da Vinci Schools |
| | Steve Rabas, Director of Fiscal Services, Da Vinci Schools |
| | Rocio Ansari, Executive Assistant, Da Vinci Schools |
| | Chris Jones, Deputy Superintendent, Wiseburn Unified School District |

Call to Order

Meeting was called to order at 6:02 PM by Dr. Brann.

Giving Kids Wings Presentation (by: Da Vinci Science students)

The meeting began with a presentation by students from Da Vinci Science who are enrolled in an aviation seminar called Giving Kids Wings. We were also introduced to the founder of Giving Kids Wings, Mr. Dan Mikkelsen, who founded the flight training academy in December of 2008. The main objective for students enrolled in this seminar is to apply math and science to their flight experience. They also gain hands-on flight knowledge, simulator training, and flight training in the air.

Students shared their experiences about the program and their interest in aviation careers. Overall, their feelings about the program were very positive.

Da Vinci Communications Update (by: Nathan Barrymore)

There are now seniors for the first time at Da Vinci Communications and they will graduate its first senior class in June 2017. There are also four career pathways for students to choose from: Computer Science, Media Communications, Journalism, and Music (which is considered a trial pathway this year).

A school newspaper, The Vitruvian Post, is now up and running which is put together by the journalism students.

Dr. Brann inquired about the facilities at the Communications campus, and Mr. Barrymore shared that all the facilities are in place and it is going great. Ms. Morgan asked when students choose their pathway, Mr. Barrymore responded that it is chosen at the end of their sophomore year.

Da Vinci Design (by: Kate Parsons)

Da Vinci Design students will continue with the Architecture Pathway in partnership with El Camino College. This year, Da Vinci Design also started a Graphic Design User Experience Pathway in partnership with UCLA Extension. UCLA Extension is building custom classes for our students (these classes are called design impact classes). Students at Da Vinci Design will also choose their pathway at the end of their tenth grade year.

Advisory classes are different this year as they are now grade-level based. Ms. Parsons believes arranging the advisory groups this way made more sense since students could relate more to each other physically and emotionally. So far, teachers and staff have been great at supporting these changes.

From the Board

Ms. Morgan shared that she and Mr. Mora had the opportunity to attend the RISE High event in Washington D.C. She is really looking forward to working with RISE and moving ahead with the new school.

Mr. Mora shared that he was very impressed by the trip to Washington D.C., and he and his wife are also in favor of supporting this program. He believes there were lots of great ideas and that the Super School winners are well spread out throughout the country.

Mr. Pipkin said it is gratifying and rewarding to work with people who continue to make a tremendous impact in the lives of students.

Dr. Brann believes our best years are ahead of us. Until now, he thinks things have been remarkable and beyond what we expected to become in such a short time. He believes a lot of these successes are the result of the talented people we work with and the support from our authorizer. In his 50 years of service in education, this is the first time he has seen an award of this magnitude.

Dr. Brann also shared that the Smarter Balanced test results had an impact on the El Segundo community. Overall, they were impressed with the results from Da Vinci Science.

Approval of Minutes

Minutes from August 22, 2016 were approved with no changes.

First: Mr. Mora

Second: Ms. Morgan

Motion carries: 4-0

Mr. Meath abstained since he was not present at the August 22, 2016 meeting.

Board Approval

Item # 1-4, 6, 8- 10

Approved as follows:

First: Mr. Meath

Second: Ms. Morgan

Motion carries: 5-0

Board Approvals Pulled

5 & 7

Ms. Morgan asked about the Civility Policy and why it was being implemented. Dr. Wunder explained that the Civility Policy is designed to protect our staff if an incident were to occur. This will be further discussed in closed session. Dr. Jones added that the language in the policy came from the Wiseburn Unified School District Board Policy and has been in place for the last six to seven years. The Civility Policy will be put in our student planners and given out at the beginning of each school year.

Board Approval

Item #5

First: Ms. Morgan

Second: Dr. Brann

Motion carries: 5-0

Item #7 will be taken into closed session.

Financial Update (by: Tom Cox)

Mr. Cox stated that money is being set aside for future years. There is one-time money totaling \$757K, and in addition, monies has been designated for STRS increases and future increases in facility costs. We are holding these funds for future needs.

CalSTRS is going up every year over a six year period, so we have set aside money to pay for that so that future budgets are not affected.

As an organization, our balance increased and this will be used to prepare for future costs. The 2015-2016 ending balance presented to the Board will be audited. We do not anticipate changes to our report. We are not spending down one-time money at this time. We would like the audit report to reflect these balances. The Da Vinci Board of Trustees received this report for informational purposes. We will request the auditor to reflect these designated/assigned balances in the audit report.

Each school went up in the ending balance of our unrestricted accounts.

Mr. Meath asked Mr. Cox to please show a management change report for follow up in future years.

Mr. Mora inquired about the attendance report. Mr. Cox shared that attendance is strong and the numbers will be factored into our projections. Mr. Cox believes overall we are where we are expected to be.

Closed Session

Meeting entered into Closed Session at 6:56 PM.

Adjournment

Meeting reconvened from Closed Session at 8:14 PM.

Board Approval

Items # 7

First: Mr. Mora

Second: Ms. Morgan

Motion carries: 5-0

The meeting was adjourned at 8:15 PM.