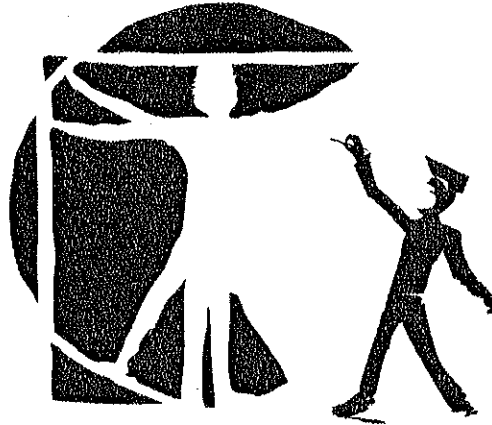


WISEBURN 21st CENTURY CHARTER SCHOOLS



DA VINCI SCHOOLS

BOARD OF TRUSTEES AGENDA

September 14, 2009

MISSION STATEMENT

The mission of the Wiseburn 21st Century Charter Schools is to provide a rigorous college preparatory curriculum integrated with real-world active learning. Our schools will be a place where students will be encouraged to form safe and strong relationships with teachers, peers, parents, mentors, and the community. College courses will be integrated into the curriculum of both schools to provide students with rigorous, relevant coursework and the opportunity to earn early college credit.

Contact: info@wiseburncharters.org or 310-341-4188



Board of Trustees Meeting
Monday, September 14, 2009
9:00 a.m. – 11:00 a.m.
Northrop Grumman Innovation Lab
13500 Aviation Boulevard, Hawthorne, CA 90250

CALL TO ORDER

9:00 a.m.

Board Members:

Chet Pipkin, President
Don Brann, Vice President
Cheryl Cook, Secretary
Gary Wayland, Treasurer
Art Lofton, Member

Administration:

Matt Wunder, Executive Director
Nicole Tempel, Principal
Tom Johnstone, Wiseburn Superintendent
Tom Cox, Wiseburn Chief Business Official

MINUTES

Approve minutes from previous meeting.

FROM THE PUBLIC

Individual speakers shall be allowed three minutes to address the Board. The Board shall limit the total time for public input to 20 minutes.

INFORMATION

From the Board and/or Staff

ACTION ITEMS

Members of the community may give input on a specific agenda item. Community members who wish to address the Board on a specific agenda item should identify themselves to the chair during the Public Comment period. The chair will then recognize such individuals who wish to speak on a specific agenda item at the appropriate time.

1. Authorization of two credit cards and discussion of disbursement processing.
2. Approval of Instructional Service Agreement for El Camino College courses.
3. Approve Colonial Life to offer 125 plan beginning October 1, 2009.
4. Approve updated version of Student and Parent Handbook
5. Approve Field Trip Charter School Board of Directors Policy
6. Da Vinci Independent Study Board Policy
7. Approve changes to the budget:
 - Richstone Services Agreement—paid by donation from Smet Foundation--\$10,000



- Approve Consulting Agreement with Marc Purchin for Conflict Resolution training—\$850
- Approve Instructional Service Agreement for El Camino College Courses— not to exceed \$15,200
- Approve before and after school childcare and clubs—\$6000
- Approve increase in staff member salary (discussion in closed session)— \$7000
- Loss from Da Vinci Overnighter—\$15,991
- Approve honorarium for Carla Levenson for marketing expertise—\$500
- Approve Dr. Donna Elder as principal coach and liaison to National University Early College program—\$2500
- Approve John O'Brien to write counseling grant—\$3000

There were no substantive increases in the budget because savings were found in other areas to offset these new costs. Savings include:

- Furniture paid for in start-up year
- Textbooks costs decreased
- Donation by Brian Meath
- Expenses already budgeted
- Anticipated PCGSP funding in this fiscal year

PRESENTATIONS

1. Richstone Family Center – Cheryl Gourgouris – counseling services to be provided to Da Vinci families (scheduled for 10:30-10:45am).
2. Dr. Donna Elder discusses progress on early college program from National University

DISCUSSION ITEMS

1. Enrollment and Recruitment Update – Statistics on students attending and on the wait list.
2. Budget and Financials – changes to adopted budget for 2009-2010.
3. Development Update – information on fundraising opportunities.
4. Facility and Technology Update – status of physical facility ready and technological infrastructure
5. Staff Update –teachers and/or staff hired and contracts signed.
6. Early College Update – developments in working with providers of college credit courses.



7. Recruitment - student recruitment for the following school year.

CONSENT ITEMS

All matters listed under the Consent Agenda are deemed routine in nature. Information concerning these items has been forwarded to each Board member prior to this meeting for their study.

CLOSED SESSION

Adjourn to Closed Session _____ a.m.
 Reconvene to Regular Session _____ a.m.

Declaration of Closed Session discussion/action.

UPCOMING DATES/EVENTS

Next Board Meeting TBD

ADJOURNMENT

11:00 a.m.

Time	Item	Leader
9:00-9:15 a.m.	Board & Public Comments	Mr. Pipkin
9:15-9:30 a.m.	Richstone Family Center	Mrs. Cheryl Gourgouris
9:30-10:00 a.m.	Early College Presentation by National University	Dr. Donna Elder
10:00-10:15 a.m.	Budget and Financials	Mr. Cox and Mr. Wayland
10:15-10:30 a.m.	New School Acquisition	Dr. Brann
10:30-10:35 a.m.	Enrollment and Development Update	Wunder
10:35-11:00 a.m.	Enrollment Projections and Strategy for 2010-2011	Wunder
11:00-11:25 a.m.	Closed Session—Personnel	Wunder
11:25-11:30 p.m.	Report out to Open Session	Mr. Pipkin
11:30-12:00	Optional—Observation of Staff Professional Development	Optional—On your own

For the next meeting (recommend Monday, October 5th from 9-11 a.m.):

- Finalize the Early College Program
- Finalize Recruitment Plan 2010-2011 School Year
- Finalize Facility Plan
- Discuss Site Acquisition
- Present and Discuss Da Vinci Metrics