

Da Vinci RISE High Manager Meeting

Monday, July 17, 2017

Meeting Minutes

Call to Order

The Regular meeting of the Da Vinci RISE High Managers was called to order at 5:33 p.m. by Dr. Donald Brann.

Attendance

Members present:

Dr. Donald Brann, Brian Meath (via phone), Jennifer Morgan, Roger Bañuelos

Administrators present:

Dr. Matthew Wunder, Chief Executive Officer, Da Vinci Schools

Dr. Chris Jones, Chief Operating Officer, Da Vinci Schools and Deputy Superintendent, Wiseburn Unified School District

Marshall Mayotte, Chief Financial Officer, Da Vinci Schools

Dr. Mary Ring, Chief of Student Services, Da Vinci Schools

Tom Cox, Chief Financial Officer Emeritus, Da Vinci Schools

Kari Croft, Principal, Da Vinci RISE High

Erin Whalen, Assistant Principal, Da Vinci RISE High

Alison Wohlwerth, Administrative Manager, Da Vinci Schools

Tom Johnstone, Superintendent, Wiseburn Unified School District

Public Comments

No comments.

Closed Session

Closed Session was entered at 5:34 p.m.

1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9 (d)(2))

Public Session reconvened at 6:13 p.m.

Closed Session Reporting

Dr. Brann reported that no action was taken.

From the Managers

Dr. Brann thanked Kari Croft and Erin Whalen for their hard work in getting RISE High off the ground.

From the CEO

No comments.

Approval of Minutes

The minutes of the Special June 16, 2017 meetings were approved as follows.

Meeting 1:

Motion to Approve: Ms. Morgan Second: Dr. Brann Vote: 3-0-1

Meeting 2:

Motion to Approve: Ms. Morgan Second: Dr. Brann Vote: 3-0-1

Financial Update

Da Vinci Schools Chief Financial Officer, Marshall Mayotte, thanked the Managers for their welcome. He let them know he started on July 3, 2017.

Mr. Mayotte indicated that Mike Johnston of ExED was unable to attend the meeting. Mr. Johnston has indicated that ExED will prepare the PENSEC report (Pupil Estimates for New or Significantly Expanding Charters). Furthermore, Mr. Johnston wanted to communicate to the Managers that the budget changes and SB740 (charter funding for facilities) do not apply to RISE.

Dr. Brann asked how the work will be divided between Mr. Mayotte and ExED. Mr. Mayotte said that financial compilations and reporting will done by ExED. He compared the working relationship to driving a car: ExED is responsible for everything that has happened, like looking through a rearview mirror, while Mr. Mayotte is responsible for looking through the windshield and guiding the schools' future. Dr. Wunder added that Mr. Mayotte worked for ExEd in the past, so he is familiar with their systems and methods.

Mr. Mayotte informed the Managers that he would give the rest of his presentation in the Da Vinci Board meeting later in the evening.

Approvals:

Item #2 was pulled for further discussion.

Items #1, 3, 4 were approved as follows:

Motion: Ms. Morgan Second: Mr. Bañuelos Approved: 4-0-0

Item #2: School on Wheels (SOW) Partnership Proposal

Ms. Morgan inquired about the role of School on Wheels. Dr. Wunder replied that while Da Vinci Schools doesn't have a deep knowledge of the needs of homeless students, while School on Wheels does. They will assign one of their staff to be a RISE point person. Ms. Croft added that the School on Wheels point person will lead a workshop for RISE High teachers. A Place Called Home can provide

wraparound services, but School on Wheels has the expertise specific to homeless students and ability to make referrals and help get students set up at the school.

Discussion regarding transportation ensued. Dr. Wunder pointed out that after a study was conducted, it was determined that transporting students is not feasible due to liability and insurance reasons. The team is currently looking at public and private transit options.

Dr. Brann inquired about XQ Institute's approval of the School on Wheels and A Place Called Home partnerships. Ms. Croft explained that XQ has met with A Place Called Home, and that School on Wheels has been supportive of RISE High for a long time. Natasha Bayus, School on Wheels' Director of Volunteer Engagement, was present when the RISE High team learned that they had won the XQ Super School grant.

The Managers requested the School on Wheels proposal be revised to remove mention of transportation prior to countersignature.

Motion: Ms. Morgan Second: Mr. Bañuelos Approved: 4-0-0

Adjournment

The meeting was adjourned at 6:42 p.m.

APPROVED

**RISE Charter School, LLC Manager Meeting
Monday, July 17, 2017**

Wiseburn Unified School District Board Room
13530 Aviation Boulevard, Hawthorne CA 90250

RISE Approvals – Voting Results

1. Approve the Memorandum of Understanding between A Place Called Home (APCH) and Da Vinci RISE High.

Approval: Yes Motion: 1st Ms. Morgan 2nd Mr. Meath Vote 4-0-0

2. Approve School on Wheels Partnership Proposal (SoW) at a cost of \$30,000, effective August 1, 2017 to June 30, 2018. To be paid out of the RISE High General Operating Budget.

Approval: Yes Motion: 1st Ms. Morgan 2nd Mr. Bañuelos Vote 4-0-0

3. Approve XQ Approved Entity Grant Agreement between XQ Institute and RISE High dated June 29, 2017.

Approval: Yes Motion: 1st Ms. Morgan 2nd Mr. Meath Vote 4-0-0

4. Approve reimbursing Da Vinci Schools for the total cost (salary and benefits) of the following RISE High new hires for the 2017-18 school year.

New hire:	position:	level:
<u>Meika Nwaomah</u>	Teacher	2 (w/ masters)
<u>Gerald Zaplawa</u>	Teacher	24 (w/ masters)
Jose Cruz	Office Manager	1

Approval: Yes Motion: 1st Ms. Morgan 2nd Mr. Meath Vote 4-0-0