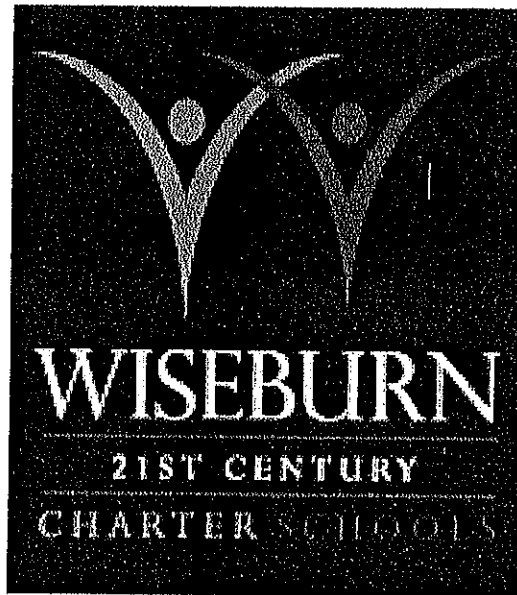


# WISEBURN 21<sup>st</sup> CENTURY CHARTER SCHOOLS



## *BOARD OF TRUSTEES AGENDA*

*May 7, 2009*

### **MISSION STATEMENT**

*The mission of the Wiseburn 21st Century Charter Schools is to provide a rigorous college preparatory curriculum integrated with real-world active learning. Our schools will be a place where students will be encouraged to form safe and strong relationships with teachers, peers, parents, mentors, and the community. College courses will be integrated into the curriculum of both schools to provide students with rigorous, relevant coursework and the opportunity to earn early college credit.*

Contact: [info@wiseburncharters.org](mailto:info@wiseburncharters.org) or 310-341-4188

**WISEBURN 21<sup>ST</sup> CENTURY CHARTER SCHOOLS**

**Board Meeting**

**Thursday, May 7, 2009**

**9:00 a.m. – 12:00 p.m.**

**Da Vinci High School Community Room**

**13500 Aviation Boulevard, Hawthorne, CA 90250**

**CALL TO ORDER**

\_\_\_\_\_ a.m.

Members present:

Chet Pipkin, President  
Gary Wayland, Member  
Don Brann, Member  
Cheryl Cook, Member  
Ronald Smith, Member

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Administration present:

Matt Wunder, Executive Director  
Nicole Tempel, Founding Principal  
Tom Johnstone, Wiseburn School District Superintendent  
Tom Cox, Wiseburn School District Chief Business Official

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**OPEN SESSION**

Pledge of Allegiance to the Flag

**FROM THE PUBLIC**

Individual speakers shall be allowed three minutes to address the Board. The Board shall limit the total time for public input to 20 minutes.

**INFORMATION**

- From the Board
- From the Executive Director and Founding Principal
- From the Wiseburn School District Chief Business Official
- From the Wiseburn School District Superintendent

**MINUTES**

- Approve minutes from previous meetings.

**ACTION ITEMS**

Members of the community may give input on a specific agenda item. Community members who wish to address the Board on a specific agenda item should identify themselves to the chair during the Public Comment period. The chair will then recognize such individuals who wish to speak on a specific agenda item at the appropriate time.

Items for discussion:

1. Budget and Financials
2. Relationship with School Attendance Review board
3. Facility Update
4. Hiring Update
5. Early College Update
6. Enrollment and Recruitment Update
7. Development Update
8. Technology Update

**CONSENT ITEMS**

Consideration of the Consent Agenda and approval of items thereon is by unanimous consent. All matters listed under the Consent Agenda are deemed routine in nature. Information concerning these items has been forwarded to each board member prior to this meeting for their study. The Consent Agenda is acted upon in one motion unless members of the Board, staff, or public request discussion and/or removal of an item.

Request ratification/approval of:

1. Memorandum of Understanding with Wiseburn for back office support
2. LA County Office of Education financial services
3. Employment Contract
4. Bookkeeping Services
5. Principal and Executive Director job descriptions
6. Consulting Services

**UPCOMING DATES/EVENTS**

- Next board Meeting May 21, 2009

**CLOSED SESSION**

- Adjourn to Closed Session \_\_\_\_\_ a.m.
- Reconvene to Regular Session \_\_\_\_\_ a.m.

Declaration of Closed Session discussion/action:

**ADJOURNMENT**

11:00 a.m.

**Wiseburn 21<sup>st</sup> Century Charters Board of Trustees Meeting  
May 7, 2009**

**AGENDA**

<b>Time</b>	<b>Topic</b>	<b>Purpose</b>	<b>Leader</b>
9:00 a.m.	Call to order and Board comments	Convene	Pipkin
9:05 a.m.	Review minutes from prior meetings	Approval	Board
9:10 a.m.	<b>Business Issues</b> <ul style="list-style-type: none"> <li>• Memorandum of Understanding with Wiseburn for back office support</li> <li>• Approval for LA County Office of Education financial services</li> <li>• Budget and Financials Discussion</li> <li>• Ratify Employment Contract</li> <li>• Bookkeeper – division of duties between Cox, Wayland, and bookkeeper</li> <li>• Relationship with School Attendance Review board</li> </ul>	Inform and Approve	Cox
9:40 a.m.	<b>Discussions</b> <ul style="list-style-type: none"> <li>• Facility Update</li> <li>• Hiring Update</li> <li>• Early College Update</li> <li>• Enrollment and Recruitment Update</li> <li>• Development Update</li> <li>• Technology Update</li> </ul>	Inform and Discuss	Wunder, Tempel & Johstone
	<b>Open Issues</b> <ul style="list-style-type: none"> <li>• Size of Board, open seat</li> <li>• Executive Director/Board roles in personnel actions</li> </ul>	Discuss	Board, Wunder & Tempel
	<b>Approvals</b> <ul style="list-style-type: none"> <li>• Principal and Executive Director job descriptions</li> <li>• Consulting Services – curriculum student and teacher recruitment, facility improvement</li> </ul>	Approve	Wunder
	<b>Questions for the Board to consider</b> <ul style="list-style-type: none"> <li>• How can we insure that each student THRIVES at Da Vinci?</li> <li>• How do we cultivate the PASSION, ACHIEVEMENT and PURPOSE of each student?</li> </ul>	Discuss	Wunder
11:00 a.m.		Adjourn	Pipkin