May 4, 2015 Minutes

Da Vinci Schools Board of Trustees

Meeting Minutes

May 4, 2015

Closed Session
Meeting entered into one of two Closed Sessions at 4:30 P.M.

Call to Order for Public Audience
Meeting was called to order at 6:10 P.M. by Chet Pipkin

Approval of Minutes
Minutes from March 23, 2015 were approved with minor corrections:
First: JENNIFER MORGAN; Second: CHERYL COOK; Motion carries: 5-0

Board Approvals Pulled
Approval items #3 & #4 have been removed from roster to be addressed at next board meeting.

Board Approvals
1-2, 5, 7-8, 10-15, 17-24
First: DON BRANN; Second: CHERYL COOK; Motion carries: 5-0

Board Approvals
9 & 16
First: JENNIFER MORGAN; Second: DON BRANN; Motion carries: 5-0

Board Approvals (Discussed in Closed Session #2)
6 & 25
First: CHERYL COOK; Second: JENNIFER MORGAN; Motion carries: 5-0

Chet Pipkin, President
Matthew Wunder, Chief Executive Officer, Da Vinci Schools

Don Brann, Vice President
Steve Wallis, School Director, Da Vinci Science

Cheryl Cook, Secretary
Kate Parsons, School Director, Da Vinci Design

Brian Meath, Treasurer
Michelle Rainey, School Director, Da Vinci Innovation Academy

Jennifer Morgan, Trustee
Nathan Barrymore, School Director, Da Vinci Communications

Tom Cox, Chief Financial Officer, Da Vinci Schools

Carla Levenson, Director of External Relations, Da Vinci Schools

Sharon Coulter, Director of Development, Da Vinci Schools

Jaime Hernandez, IT Director, Da Vinci Schools

Allegra Johnson, Special Education Director, Da Vinci Schools

Kim Merritt, Post Grad 12, Da Vinci Schools

Tien Cotter, Business Manager, Da Vinci Schools

Karen Grace-Baker, Lead College Counselor, Da Vinci Design

Russell Stoll, English Teacher, Da Vinci Design

Chris Jones, Director of Curriculum, Instruction & Technology, WUSD

Jhezrel Valentine, Executive Assistant, Da Vinci Schools

May 4, 2015 Minutes
DV Design Senior Project – Kate Parsons, Russell Stoll & Ashley Aviles, Jennifer Lopez, Juliana Pech, Jasmine Solórzano Maya (four DV Design Students)

During the final eight weeks of the second semester, each student is asked to take part in a project of their own design. As students of Da Vinci Design, an institution that believes in Project Based Learning, they have had exposure to a wide array of projects throughout their time at Da Vinci Design. They’ve modeled, experimented, debated, constructed, pitched and designed their way through three and a half years of different projects that have been laid out for them.

Senior Projects is an opportunity to plan the project that they want. The driving question: How can the class of 2015 create lasting, positive effects, addressing needs in either their school or community environments, by designing projects of their own and taking action in the field.

Led by English teacher Russell Stoll, Ashley, Jennifer, Juliana and Jasmine teamed up on a presentation entitled: The Little Pink Bag. Here is the synopsis to their project: Focusing on feminine hygiene in the world of homeless individuals, which is virtually and unfortunately nonexistent. “We are working to give homeless individuals a sense of comfort and dignity by supplying them with a care package while they are menstruating.” As part of the assignment, the team passed out fliers throughout the community, outlining donations needed to create donation bags/care packages to be given to homeless women.

El Dorado County SELPA – Tom Cox and Allegra Johnson

Mr. Cox reports the recommendation was made for Da Vinci Communications to join the El Dorado County Charter SELPA as a trial run for a number of reasons. First, it gives Da Vinci an opportunity to work with El Dorado SELPA; second, DVIA has the lowest amount of special education students, whereas Da Vinci Innovation Academy, which will remain in the Southwest SELPA, has a lot more programs to maintain, so it seems more logical to have DVIA remain in Southwest SELPA. Also, financially speaking, it makes more sense for DVC to join El Dorado County SELPA, while for DVIA -- and in the interest of continuity of services, it makes more sense to stay with Southwest SELPA.

Mr. Meath asks how long the authorization for DVC to remain with El Dorado SELPA is.

Mr. Cox explains that it is permanent unless the Board wants to make a change.

Dr. Brann asks if we’ve started the clock in regards to Da Vinci Science and Da Vinci Design withdrawing from Southwest SELPA.

Mr. Cox responds, saying, if we decide to withdraw from Southwest SELPA it will need to be done by June 30, 2015. Adding, we believe we’d like to always have at least one high school in the Southwest SELPA because it gives us the ability to utilize the inter district permits. If we withdrew from Southwest SELPA, we may have some issues where we wouldn’t have the right placement for a student, so we’d like to keep that option available. We’re
waiting to get more information to determine if we’ll withdraw one of the two schools before the June 30th deadline.

Dr. Brann asks what kind of information we are waiting on to determine if we’ll withdraw.

Mr. Cox responds by stating we are waiting on the final allocation, which we’ll get this month, but so far, we’ve been pleased with the services. Mr. Cox further explains there are two different funding mechanisms in place: Southwest SELPA funds based on a type of need where El Dorado funds based on per ADA. When your special education population is close to eight, nine or ten percent, it’s considered neutral in terms of dollars. So sometimes, depending on your population it may be more advantageous to go with El Dorado and we think that is the case, here, with Communications.

Dr. Wunder adds, special education is such an important part of what we do, it is often an area that if you don’t get right, you end up having lots of conversations and issues and problems with costs. The fact that all of us do not hear about it is not about a lack of communication, it’s more about Allegra’s (Ms. Johnson) leadership and what the school site leaders are doing every day, as well as the resource and classroom teachers. I think we are really fortunate and it is evidenced by what we don’t see rather than what we do see.
Financial Update – Tom Cox
Mr. Cox states that we are on target with projections.

DA VINCI SCHOOLS
FINANCIAL REPORT
As of 3/31/15
MAY 4, 2015 BOARD MEETING

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>CURRENT BOARD APPROVED BUDGET</th>
<th>ACTUALS TO DATE</th>
<th>REMAINING BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>LCF Subtotal</td>
<td>10,611,353</td>
<td>7,489,341</td>
<td>3,122,012</td>
</tr>
<tr>
<td>Total Federal Revenue</td>
<td>805,036</td>
<td>345,481</td>
<td>459,555</td>
</tr>
<tr>
<td>Total State Revenue</td>
<td>396,682</td>
<td>194,182</td>
<td>202,500</td>
</tr>
<tr>
<td>Total Local Revenue</td>
<td>1,194,549</td>
<td>833,482</td>
<td>361,067</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>13,007,619</td>
<td>8,862,485</td>
<td>4,145,135</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>CURRENT BOARD APPROVED BUDGET</th>
<th>ACTUALS TO DATE</th>
<th>REMAINING BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>5,984,182</td>
<td>3,822,295</td>
<td>2,161,886</td>
</tr>
<tr>
<td>Classified Salaries  2000 Subtotal</td>
<td>1,672,045</td>
<td>1,188,882</td>
<td>483,163</td>
</tr>
<tr>
<td>Employee Benefits  3000 Subtotal</td>
<td>1,598,398</td>
<td>1,148,630</td>
<td>419,768</td>
</tr>
<tr>
<td>Total Personnel Expenses</td>
<td>9,224,624</td>
<td>6,159,807</td>
<td>3,064,817</td>
</tr>
<tr>
<td>Books and Supplies  4000 Subtotal</td>
<td>1,486,953</td>
<td>1,180,951</td>
<td>306,002</td>
</tr>
<tr>
<td>Services and Other Operating Expenses  5000 Subtotal</td>
<td>2,018,981</td>
<td>1,593,049</td>
<td>425,932</td>
</tr>
<tr>
<td>Capital Outlay  6000 Subtotal</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Outgoing  7000 Subtotal</td>
<td>318,341</td>
<td>658</td>
<td>317,683</td>
</tr>
<tr>
<td>Total Non-Personnel Expenses</td>
<td>3,824,274</td>
<td>2,774,658</td>
<td>1,049,616</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>13,048,898</td>
<td>8,934,465</td>
<td>4,114,433</td>
</tr>
<tr>
<td>Operating Surplus/</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(Deficit) (41,279) (71,980)
Total Beginning Balance 2,114,902

**Closed Session**
Meeting entered into its second of two Closed Sessions at **7:00 P.M.**

**Adjournment**
Meeting reconvened from second of two Closed Sessions and was adjourned at **8:00 P.M.**

リア Mr. Meath requests more visibility regarding financial projections.

**Denotes action item**