Open Session

Board Members present:
Chet Pipkin, President
Don Brann, Vice President
Cheryl Cook, Secretary
Gary Wayland, Treasurer

Meeting called to order at 9:04 a.m.

Administration present:
Tom Cox, Business Official, Wiseburn
Matt Wunder, Executive Director
Nicole Tempel, Founding Principal
Tom Johnstone, Wiseburn Superintendent

Visitors present:
Susan Andriacchi, Recording Secretary
Marshall Vallelunga, Da Vinci parent
Israel Mora, Wiseburn School District Board

From the Public

No comments from the public.

Information

From Matt Wunder - meeting with Jerry Ruiz regarding community resource and facility funding from Wells Fargo will take place separate from the Board meeting.

Minutes

Motion to approve minutes from June 4, 2009.

First: Brann; Second: Cook; Motion carries.

Discussion Items

Enrollment and Recruitment Update – Matt Wunder – see handout
- As of today students on wait list get accepted, unconfirmed students lose priority.
- Science 210, Design 180, plus 48 interested in 10th grade.
- 10th grade has been accepted, could operate with 30+ in one class, but goal is 64 10th graders in 2 classes
- Goal is to have an ethnically diverse student population.
- Direction from the Board to advertise for additional students in neighborhood newspapers.

Budget and Financials – Tom Cox – see handout
- Don Brann noted that approval of the budget is not a consent item, needs to be fully discussed by the Board; consent items are more routine.
- Revenue (pg 1): ADA budgeted at $400k, best guess is $6119 per student for charter schools, planning and implementation grant, categorical block grant is
included but is still a risk, SELPA special education reimbursement estimated at $70k; Total revenue $2.8M.

- Expenditures (pg 2): to be discussed in detail pages 4-8
- Other expenditures (pg 3): includes interest expense for Wiseburn loan.
- Risks: enrollment, block grant (50/50), federal grant for Design (low)
- Opportunities: achieve higher enrollment, fundraising and grants
- Enrollment (pg 4): linked to ADA revenue on page 1
- Salaries (pg 5): 18 teachers, 1 counselor, 2 admin, 1 aide, 1 office manager, 1 clerical, 2 maintenance/technology
- Benefits (pg 6): statutory driven benefits plus medical/dental
- Materials & Supplies (pg 7):
  - textbooks still need more data
  - teacher project budget is supplies for project-based learning, hope to receive fundraising support
  - non-capitalized equipment includes furniture, computers (note: students will have wireless connection to Internet), $975 per computer includes tax, if we spend more than $70k have to piggyback on state approved bids
- Services and Operating Expenses (pg 8): Insurance costs will be higher than previous budget
- Matt Wunder discussed items that have been reduced from original budget, will keep a list of these for potential fundraising opportunities.
- SAR Board membership costs not included; Matt has volunteered to help Beach Cities SAR but Da Vinci is not joining at this time.
- Budget needs to be approved by 6/30
- Don Brann is concerned that there has not been adequate time to review the budget to adopt it at this meeting.

Motion to approve budget as presented; it can be amended in the future as needed.

First: Wayland, Second: Cook
Discussion: Matt to update risks and opportunities.
Motion carries.

Early College Update – Tom Cox
- Dr. Johnstone and Dr. Wunder met with El Camino staff; ECC will provide Early College programs at a reasonable price; hope to start first or second semester for 10th graders.
- Early College program not budgeted as a separate line item, costs are covered in other line items.

Non-Profit status - Gary Wayland
- 501(c)3 status has been approved.
Development Update – Matt Wunder
- Diane Levitt and Matt Wunder are targeting 7 foundations to submit Letters of Intent.
- LMU is donating computers
- Meetings with various corporate foundations, including Northrop Grumman Foundation.

Facility and Technology Update – Matt Wunder
- Furniture has been ordered for 18 classrooms, to be delivered next Friday
- LCD projectors are being ordered
- John has picked up base “molding,” arranging to use old cubicles from Belkin, putting solatubes in teacher work area.
- Technology – working on order with AT&T for 3 T1 lines, pull back on OptiMan for now due to cost and lead time.
- Company working on water line will put a seal coat on the parking lot for free, may also work on back area.
- Don Brann working on finding future location for Da Vinci.
- Deal with Hawthorne Math & Science Academy – commercial real estate venture purchased a site/building and leased to the charter school with a buyback option; they could create a similar deal for Da Vinci.
- Federal funding for charter schools might help pay rent if we go for a lease/buy option.

Consent Items
There were no consent items. Budget approval was moved to an action item.

Closed Session
The Board entered Closed Session at 10:36 a.m. and reconvened to Regular Session at 11:15 a.m.

Declaration of items from closed session:
- The Board authorized the Executive Director to hire two employees: one for technology and one for maintenance/custodial/security.

Upcoming Events
Next Board meeting July 16th, 8:30 a.m.—10:30 a.m.

Adjournment
Meeting adjourned at 11:20 a.m.