

Da Vinci Schools

Policy and Procedures

STUDENT FEES AND CHARGES

The Board of Trustees recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the educational program of Da Vinci Schools are made available to them at no cost.

No student shall be required to pay a fee, deposit, or other charge for his/her participation in an educational activity which constitutes an integral fundamental part of the educational program, including curricular and extracurricular activities. (Education Code 49010, 49011; 5 CCR 350)

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socioeconomic conditions of the students' families and their ability to pay.

The prohibition against student fees shall not restrict Da Vinci Schools from soliciting for donations, participating in fundraising activities, or providing prizes or other recognition for participants in such activities and events. The Chief Executive Officer or designee shall emphasize that participation of students, parents/guardians, school employees, volunteers, or educational or civic organizations in such activities and events is voluntary. Da Vinci Schools shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student. It also shall not remove or threaten to remove from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

The Chief Executive Officer or designee may provide information or professional development opportunities to administrators, teachers, and other personnel regarding permissible fees.

Permissive Fees

Fees may be imposed for any of the following:

1. Direct cost of materials provided to a student for property the student has fabricated from such materials to take home for his/her own possession and use. (Education Code 17551)
2. Eye protective devices worn in courses at any time at which the individual is engaged in, or observing, an activity or the use of hazardous substances likely to cause injury to the eyes, as long as the cost of such devices to students and teachers/instructors does not exceed the actual cost of the eye protective devices to the school. (Education Code 32030-32033)

3. Sale or lease of Internet appliances or personal computers to parents/guardians of Da Vinci students to connect to, or access, the charter school's online educational network, at no more than cost, so long as the charter school provides network access to families who cannot afford it. (Education Code 17453.1)
4. Home-to-school transportation and transportation between regular, full-time days schools and regional occupational centers, programs, or classes, as long as the fee does not exceed statewide average nonsubsidized cost per student and exemptions are made for students of parents/guardians who are indigent and for individuals with exceptional needs. (Education Code 39807.5)
5. Transportation of students to and from their places of summer employment in connection with any summer employment program for youth. (Education Code 39837)
6. All or part of the cost of transportation for adult students. (Education Code 39801.5)
7. Food sold at school, subject to free and reduced-price meal program eligibility and other restrictions specified in law. (Education Code 38084)
8. Replacement cost for books, supplies or property loaned to a student that the student fails to return, or that are willfully cut, defaced or otherwise injured. The liability of the parent/guardian shall not exceed ten thousand dollars, adjusted annually for inflation. (Education Code 19911 and 48904)
9. Expenses of students' participation in field trips and excursions within the state or to another state, the District of Columbia, or a foreign country in connection with courses of instruction or school-related social, educational, cultural, athletic, or school band activities, as long as no student is prevented from making the field trip or excursion because of lack of sufficient funds. (Education Code 35330)
10. Insurance for medical or hospital service for students participating in field trips and excursions. (Education Code 35331)
11. Medical and accident insurance for athletic team members, with an exemption providing for Da Vinci Schools to pay the cost of the insurance for any team member who is financially unable to pay. (Education Code 32221)
12. Deposits for school band instruments, music, uniforms, and other regalia for use on an excursion to a foreign country whether or not such an excursion is sanctioned by the Board. (Education Code 38120)
13. An adult education or secondary school community service class in civic, vocational, literacy, health, homemaking, technical and general education, including but not limited to classes in the fields of dance, music, theatre, visual arts, handicraft, science, literature, nature study, nature contacting, aquatic sports and athletics, as long as the fee does not exceed the cost of maintaining such classes. These classes are primarily intended for adults and are open only to those minors whom the Board believes will profit from such classes. (Education Code 51810-51815)

14. Adult education books, materials, transportation, and classes, except that no fee may be charged for classes in elementary subjects, classes for which high school credit is granted when taken by a person who does not hold a high school diploma, or classes in English and citizenship (Education Code 39801.5, 52612, 60410)
15. School camp programs, provided that payment of a fee is not mandatory and that no student is denied the opportunity to participate for nonpayment of the fee. (Education Code 35335)
16. Before or after school program, as long as fees are waived or reduced for students who are eligible for free or reduced-price meals, and no fee is charged for a child known by the program to be homeless or in foster care. (Education Code 8482.6)
17. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program. (Education Code 32390)
18. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to receive the copies. (Education Code 49065, 56504)
19. Actual cost of duplicating a prospectus of the school curriculum or public records. (Education Code 49091.14; Government Code 6253)
20. Advanced Placement and International Baccalaureate Diploma examinations for college credits, as long as the examination is not a course requirement and the results have no impact on student grades or credits in the course. Da Vinci Schools may help pay for all or part of the cost of Advanced Placement and/or International Baccalaureate Diploma examinations fee for an economically disadvantaged student. (Education Code 52242, 52922)

Collection of Debt

A student or former student, unless emancipated at the time the debt is incurred, shall not owe or be billed for a debt owed to Da Vinci Schools. Da Vinci Schools shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of the student or former student before pursuing payment of the debt and shall provide a receipt to the parent/guardian for each repayment made for any amount owed. The invoice shall include references to policies relating to debt collection and any applicable rights of the parent/guardian and student, including those related to unpaid school meal fees. (Education Code 49014)

As a result of the debt, Da Vinci Schools shall not do any of the following:

1. Report the debt to a credit reporting agency for the purpose of pursuing the repayment of a debt
2. Sell the debt
3. Take negative action against the student or former student, including, but not limited to:

- a. Denying full credit for any assignments for a class
- b. Denying full and equal participation in classroom activity
- c. Denying access to on-campus educational facilities
- d. Denying or withholding grades, diploma, and/or transcripts
- e. Limiting or barring participation in an extracurricular activity, club, or sport
- f. Limiting or excluding from participation in an educational activity, field trip, or school ceremony

This policy does not apply to debt owed as a result of vandalism or to cover the replacement cost of books, supplies, or property loaned to a student that the student fails to return or that are willfully cut, defaced, or otherwise injured. If the student and parents/guardians are unable to pay for the damages or return the property, the Chief Executive Officer or designee may offer the student or former student, with the permission of his/her parent/guardian, alternative, nonmonetary forms of compensation to settle the debt. Alternatives that include service or work in exchange for repayment of a debt shall comply with all provisions of the Labor Code, including those sections relating to employment of minors. (Education Code 49014)

Complaints

A complaint alleging a school's noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with Da Vinci Schools' procedures in the uniform complaint procedures. (Education Code 49013)

If, upon investigation, the school finds merit in the complaint, the Chief Executive Officer or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in Da Vinci Schools' annual notification of uniform complaint procedures to be provided to all students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 49013)

Legal Reference:

EDUCATION CODE

8482.6 After School Education and Safety programs

8760-8774 Outdoor science and conservation programs

17453.1 Sale or lease of Internet appliances or personal computers to students or parents

17551 Property fabricated by students

19910-19911 Offenses against libraries

32033 Eye protective devices

32221 Insurance for athletic team member
32390 Fingerprinting program
35330-35332 Excursions and field trips
35335 School camp programs
38080-38086.1 Cafeteria establishment and use
38120 Use of school band equipment on excursions to foreign countries
39801.5 Transportation for adults
39807.5 Payment of transportation costs
39837 Transportation of students to places of summer employment
48050 Residents of adjoining states
48052 Tuition for foreign residents
48904 Liability of parent or guardian
48904.3 Withholding grades, diplomas, or transcripts of pupils
49010-49013 Student fees
49014 Public School Fair Debt Collection Act
49065 Charge for copies
49066 Grades, effect of physical education class apparel
49091.14 Prospectus of school curriculum
49557.5 Child Hunger Prevention and Fair Treatment Act of 2017
51810-51815 Community service classes
52612 Tuition for adult classes
52613 Nonimmigrant foreign nationals
56504 School records; students with disabilities
60410 Students in classes for adults

GOVERNMENT CODE

6253 Request for copy; fee

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 8

1184 Foreign students

Adopted: February 20, 2019