



**Da Vinci Schools Board of Trustees
Meeting Minutes
February 24, 2014**

Don Brann, Vice President	Matthew Wunder, Executive Director, Da Vinci Schools
Brian Meath, Treasurer	Tom Johnstone, Superintendent, Wiseburn School District
Cheryl Cook, Secretary	Chris Jones, Director of Curriculum, Instruction & Technology, WSD
Israel Mora, Trustee	Dave Wilson, Director of Budget & Accounting, WSD
Art Lofton, Trustee, (conf. call)	Yolanda Saldana-Bautista, Business Manager, Da Vinci Schools
	Miles Denniston, Charter School Management Corporation
	Steve Wallis, Principal, Da Vinci Science High School
	Kate Parsons, Principal, Da Vinci Design High School
	Michelle Rainey, Principal, Da Vinci Innovation Academy
	Nathan Barrymore, Principal, Da Vinci Communication High School
	Tyler Phipps, Dean of Students, Da Vinci Innovation Academy
	Kim Merritt, English Teacher, Da Vinci Communications
	Sharon Coulter, Director of Development, Da Vinci Schools
	Jaime Hernandez, Director of IT, Da Vinci Schools
	Carla Levenson, Enrollment/Communications, Da Vinci Schools
	Jhezrel Valentine, Executive Assistant, Da Vinci Schools

Call to Order

Meeting was called to order at **5:38 P.M.** by **Dr. Brann**

Approval of Minutes

Minutes from December 16, 2013 were approved with correction from Cheryl Cook's comments.
First: Israel Mora; Second: Cheryl Cook; **Motion carries 4-0**

Board Approvals

Board Approvals (1-6 and 8-27)

First: Israel Mora; Second Cheryl Cook; **Motion carries 4-0**

Item #7 was polled and moved to April 17, 2014 Agenda

First: Don Brann; Second Cheryl Cook; **Motion carries 4-0**



From the Board

Mrs. Cook shared that it was great to see Matt Wunder back at work and looking well.

Mr. Mora agrees with Mrs. Cook

Special Presentations

Financial Update

Mr. Denniston presents a general update. Stating that he is working to get feedback from principals to see what they need for internal budget tracking. He's also happy to report we're making progress. In short, we reexamined budget books overall to see if we need to shift anything. We ended up with a fairly stripped down code. Mr. Denniston stated that he gave them a second report that is all within those 8 codes.

Mr. Denniston states that regarding the third page of the report, our budget is based upon the known deferrals at this time. We assume it won't be as bad as we're seeing. On page 3 we're at 100% so we were right on. With regard to *Expense to Date*, we are a little ahead of what we assumed.

Mr. Denniston referring to page 7 of report, states that the higher the number the better. Further stating, our #7 is pretty safe.

Regarding page 9, the yellow lines tend to be our projections. Mr. Denniston projects we will be fine that month.

Mr. Wilson states that January is higher than February and that's good.

Mr. Lofton asks if there any more opportunities for cash flow.

Mr. Mora asks is that forecasted in those numbers.

Dave: We will bring the 2nd Interim in the board meeting.

Dr. Wunder talks about Mr. Hernandez (IT Director) making large expenditures in upcoming months. Dr. Wunder continues that it is in part, preparation for the technological infrastructural year for



Common Core. Dr. Wunder continues stating that it is also cycling out computers. Further informing the board that the money has been already allocated.

Mr. Hernandez adds that we are shooting for Spring Break to do the updating. Stating we are going to buy some Cisco operated equipment.

Mr. Lofton asks how we are getting the equipment. How are we positioning ourselves to get the best value?

Mr. Hernandez states that we are working with Cache Valley who gives us the best deal. They've been really helpful. Further stating he can send the board members some quotes if they'd like, but Cache Valley has been very helpful.

Mrs. Bautista states that it's been great working with both Miles and Dave. That being under their leadership has been great. Mrs. Bautista reports that they've got a lot done in the last week. Mrs. Bautista concludes by stating that she knows that the big picture is in good hands with Miles and Dave. We're on the road to getting it right.

Charter School Facility Funding Eligibility

Mr. Madsen states that the Governor opened up a new round of funding and we want to be able to take advantage of this opportunity. On the 18th Mr. Madsen was accompanied by Shin Green, also mentioning that Miles Denniston was also there. Mr. Madsen states that it was a 50-09 that has a time period that opened up when they will accept the application. Continuing that just this week, Matt has been working on some Letters of Intent. We need to send a letter of Intent that we intend to file the 50-09. Our charter petition will need to reflect capacity. That would be something we'd need to talk about. One hurdle is that the petition will need to be 30 days in advance of April 1st. Also, there may be some K8 eligibility. So where we sit now, based on the new design, is we want to make sure we ask for the max capacity. It's a onetime shot. Take one big bite and get the job done. There will also have to be a financial soundness audit.

Mr. Madsen continues that what Da Vinci will be asking for is a business model that will support that request. Basically the Science Charter will support 648 pupils. The eligibility for pupil count will be 1146, which will maximize our potential.

Mr. Madsen states that the grant for the rehab will be about \$165/sq. foot for non toilet areas. Sepulveda site could be a rehab in order to maximize the efforts. Mr. Madsen's recommendation to



the board would be to ask for the most available to maximize our funds. Rough numbers are anywhere from \$26,556,000 to \$20 million.

Mr. Denniston adds that we would increase our chances of getting funding if each school submits two different proposals: One for new school and one for rehab, which would give us money we would otherwise be ineligible for.

Mr. Madsen adds that it won't work for our 9-12. It only works for Sepulveda and K-8. Mr. Madsen further explains that it is not an existing school site, so we could not maximize it.

Post Grade 12 Options

Presentation led by Nathan Barrymore.

Compensation Update

Presentation by Da Vinci Schools principals and led by Kate Parsons.

Office of Civil Rights

Presentation led by Dr. Chris Jones.

Closed Session

Meeting entered into Closed Session at **7:35 P.M.**

Adjournment

Meeting adjourned at **8:30 P.M.**

Denotes: To Do's

- +** Compensation Committee will cost out what we have based on what we know. Mrs. Bautista and Mr. Denniston will do. By next board meeting they will provide some work ups for costs.
- +** Subcommittee of board members: Mr. Meath & Mr. Mora.
- +** Next month Dr. Jones will submit the Mid-Year Report.
- +** Letter of Intent by end of this week to make material changes – Headed by Dr. Wunder's office.