



**Da Vinci Schools Board of Trustees
Meeting Minutes
December 16, 2014 – 5:30 P.M. – 7:30 P.M.**

Chet Pipkin, President	Matthew Wunder, Executive Director, Da Vinci Schools
Don Brann, Vice President	Chris Jones, Director of Curriculum, Instruction & Technology, WSD
Cheryl Cook, Secretary	Tom Cox, Chief Financial Officer, Da Vinci Schools
Israel Mora, Trustee	Kate Parsons, School Director, DVD
Jennifer Morgan, Trustee	Michelle Rainey, School Director, DVIA
	Nathan Barrymore, School Director, DVC
	Carla Levenson, Director of External Relations, Da Vinci Schools
	Sharon Coulter, Director of Development, Da Vinci Schools
	Kim Merritt, Post 12, Da Vinci Schools
	Jenn Husbands, Schools That Can
	Jhezrel Valentine, Executive Assistant, Da Vinci Schools

Call to Order

Meeting was called to order at **5:35 P.M.** by **Dr. Don Brann**

Approval of Minutes

Minutes from November 17, 2014 were approved

First: **Jennifer Morgan;**

Second: **Cheryl Cook;**

Motion carries: **4-0**

Board Approvals:

Approval item #9 amended to read \$130/per day

First: **Israel Mora;**

Second: **Cheryl Cook;**

Motion carries: **4-0**

Chet Pipkin arrived at 5:47 P.M., after the vote.

From the Board

The members of the board extended a happy New Year and happy holiday season to everyone.



Title 1 – Dr. Jones, Ms. Isken

Ms. Isken acknowledges Mr. Barrymore, who had the benefit of learning from DVS & DVD, already having gone through the process. Mr. Barrymore immediately put a School Site Council in place, which readily made it possible to write a Single School District Plan, which will save Da Vinci from having to write and rewrite a plan. Although DVC is in process and does not have the same data that the other two schools had, we were still able to submit a plan to submit to the State. Our position being that we have everything to gain and nothing to lose. At best, we'll submit the plan in one week upon the board's approval. Hopefully it will be approved, if not, we will learn from feedback how to improve. We are hoping to hear back from the State in March 2015.

Mr. Mora asks if there is anything unique or different in the DVC submission than from DVS and DVD?

Dr. Jones points out that there really is no difference, the same process was followed. However, stating each school takes on its own characteristics because the local site council determines what is submitted. Dr. Jones further adds that if the submission is not approved, we get feedback from the state, allowing us to improve upon the application. Dr. Jones informs the board that the amount was \$12k for qualifications based on a small number of students, but that number will grow. Concluding that this is probably the biggest difference.

Ms. Isken concludes that we are looking to accomplish school-wide status.

Da Vinci College Program – Kim Merritt

Ms. Merritt states that this process started some time ago. Continuing that we feel really confident now that we have a great program. Ms. Merritt reveals that we have *handshake agreements* with industry partners and two paid internships for our students. Ms. Merritt requests questions from the board regarding the college program.

Dr. Brann asks if we've received any feedback from the consultants paid to help ferret out the possibility of Da Vinci getting paid for the additional year, and years beyond, the student is in school.

Ms. Merritt states that the consultants are looking into it and that we do not have the final report back from them. That although what the consultants are working on is aligned with what we're doing, we are still able to move forward on a 13th year without that piece. Further stating that the consultant's report will help inform our 14th year and help solidify legislation although not needed to move forward with the Da Vinci College Program.

Dr. Brann asks for clarification, if everyone feels comfortable that Da Vinci will get funded for the students' additional year when we don't graduate the students after the 4th year.

Ms. Merritt states that we feel very comfortable and 98% confident that based on the two legal opinions, Da Vinci will get funded. Further stating that there is early legislation that also specifically states that kids can stay in high school, through a fifth year, in order to work toward earning their associates degree. Further stating the legislation is very supportive of what we are doing, that Da Vinci is just doing it a little differently than most schools. Also noting that the legislation has already been signed and not in the process.



Dr. Wunder states that Kim recently unearthed legislation that with regard to independent study will extend it and allow funding for age 21 or 22, adding that we have Plan A, Plan B and Plan C to help us accomplish this goal.

Dr. Brann asserts that he is sure that he does not want the students held responsible for any downfall in Da Vinci's plans. Further adding that he does not want the public to become invested in a plan that does not pan out. Stating that if the money doesn't come through, than Da Vinci will have to be responsible for the bill.

Ms. Cook asks for clarification regarding how the graduation process will work for fourth year seniors. Asking, is it true that students will graduate with their class or continue on to their 5th year? Also asking, how many students are we estimating will participate in the program?

Ms. Merritt explains that the 4th year student will go through all the celebrations of a senior and will graduate with their class and enjoy all that it entitles, but will still have a graduation requirement to fulfill. Ms. Merritt also explains that we are looking to have approximately 50-70 students enrolled in the college program.

Ms. Morgan asks what will happen if the student needs to leave mid-stream before completing college diploma.

Ms. Merritt responds saying that the student will have the opportunity to complete the requirements and will be able to transfer.

Mr. Mora adds that he'd like to make sure all steps are taken to make sure students are able to utilize their credits in the event of any unforeseen circumstances.

Dr. Brann requests an internship update.

Ms. Merritt responds stating that we've met with many great sponsors. We have handshake agreements for paid internships with Gensler, Belkin, 72andSunny, TFA and Wells Fargo, who wants to give students paid teller positions. Many committing to seven to upwards 20 internships.

Mr. Pipkin asks, regarding the 50 – 70 students we're anticipating enrolling, how did we have come up with these numbers?

Ms. Merritt states that they calculated the number based on the number of students at DVS (33%) and DVD (30%), who were accepted into 4-year colleges, but will, instead, be attending junior colleges.

Dr. Brann states that Ms. Merritt has done a fantastic job and should be commended for her efforts.

Financial Update – Tom Cox

Mr. Cox states that under Revenues and looking at current ADA and what it's projected to be, he recommends that we increase our budget by \$40,000.



Unrestricted/Restricted	Current Board Approved Budget	Actuals to Date	Projected Year Totals	Difference
A. Revenues	A.	B.	C.	C-A
LCFF/Revenue Limit	10,571,353	3,570,079	10,611,353	40,000
Federal Revenues	665,199	102,311	650,865	(14,334)
State Revenues	471,071	10,419	435,432	(35,639)
Local Revenues	1,232,549	142,779	1,219,549	(13,000)
TOTAL REVENUES	12,940,172	3,825,588	12,917,199	(22,973)
B. Expenditures				
Certificated Salaries	6,005,701	1,150,554	5,955,701	(50,000)
Classified Salaries	1,532,124	500,184	1,652,124	120,000
Employee Benefits	1,712,356	463,060	1,592,356	120,000
Books and Supplies	964,999	864,406	1,268,999	304,000
Services & Operating Expenses	2,141,133	796,346	2,053,766	(87,347)
Capital Outlay	0	0	0	0
Other OUTGO – 3% Admin costs	317,141	0	318,341	1,200
TOTAL EXPENDITURES	12,673,434	3,774,549	12,841,287	167,853
C. Excess (Deficiency)	266,738	51,039	75,912	(190,826)
Beginning Balance				
(Estimated-Unaudited Actuals)	2,117,735	2,117,735	2,117,735	
ENDING BALANCE	2,384,473	2,168,774	2,193,647	

- ✚ Dr. Brann requests an approval item for an Enrollment full-time, short-term staffer during enrollment season on January 2015 Approvals
- ✚ Dr. Wunder requested an approval item at the January 2015 board meeting to accept a \$100K grant from Parsons Foundation
- ✚ Dr. Brann requested from Enrollment, a copy of the criteria used for each schools lottery process.
- ✚ Mr. Cox has been given permission by the board to bring forth the Title 1 Budget Adjustment to CSMC. No approval necessary.

Closed Session

Meeting entered into Closed Session at **7:00 P.M.**

Adjournment

Meeting reconvened from Closed Session and was adjourned at **8:00 P.M.**

✚ Denotes Action Item