



Da Vinci Schools Board of Trustees Meeting
Monday, January 22, 2018
6:20 P.M.
Board Room
201 N. Douglas Street, El Segundo, CA 90245

CALL TO ORDER

6:20 P.M.

BOARD MEMBERS:

Chet Pipkin, President
Donald Brann, Vice President
Brian Meath, Treasurer
Jennifer Morgan, Secretary
Art Lofton, Trustee
Israel Mora, Trustee
Roger Bañuelos, Trustee

ADMINISTRATION:

Matthew Wunder, Chief Executive Officer, Da Vinci Schools
Chris Jones, Chief Operating Officer, Da Vinci Schools
Tom Cox, Chief Financial Officer Emeritus, Da Vinci Schools
Marshall Mayotte, Chief Financial Officer, Da Vinci Schools
Scott Weatherford, Principal, Da Vinci Communications
Kate Parsons, Principal, Da Vinci Design
Michelle Rainey, Principal, Da Vinci Innovation Academy
Kari Croft, Principal, Da Vinci RISE High
Steve Wallis, Principal, Da Vinci Science
Adam Eynon, Assistant Principal, Da Vinci Communications
Megan Martin, Assistant Principal, Da Vinci Design
Kaitlin Toon, Dean of Students, Da Vinci Innovation Academy
Erin Whalen, Assistant Principal, Da Vinci RISE High
Erin D/Souza, Assistant Principal, Da Vinci Science
Mary Ring, Chief of Student Services, Da Vinci Schools
Kim Merritt, Director, Da Vinci Extension
Yolanda Saldaña-Bautista, Director of Employee Support Services, Da Vinci Schools
Carla Levenson, Director of External Relations, Da Vinci Schools
Natasha Morse, Director, Real World Learning, Da Vinci Schools
Alison Wohlwerth, Administrative Manager, Da Vinci Schools
Tom Johnstone, Superintendent, Wiseburn Unified School District

FROM THE PUBLIC

Da Vinci Schools ("DV") welcomes your participation at DV's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is time set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six minutes in which to address the Board. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245.

INFORMATION

- From the Board
- From the CEO
- Presentation: Metrics
- Superintendent Search Update
- Payroll Transition Update
- Financial Update
- Facilities Update

ACTION ITEMS

All matters listed under the agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote on them. The Chief Executive Officer recommends approval of all agenda items.

Approval of Minutes of the Special December 11, 2017 Meeting and the Regular December 18, 2017 Meeting
Moved _____ *Seconded* _____ *Vote* _____

Fiscal

1. Approve Board Policy 6159.21, Reimbursement for Residential Placement Travel Expenses
2. Ratify extension of Board terms for Board President Chet Pipkin and Board Vice-President Donald Brann, for three years from September 10, 2017 to September 10, 2020.
3. Approve a revision to the Agreement with Engineering for Kids Beach Cities L.A. to provide Da Vinci Innovation Academy enrichment classes between January and April 2018.
4. Approve the payment of CSMC monthly fees for back office support through the school credit card that is under Marshall Mayotte's name.
5. Approve WESPAC as an additional 403(b) tax deferred plan vendor for Da Vinci Schools and RISE High.
6. Approve short-term employee advance for up to \$500/employee for hourly staff who request it due to financial hardship experienced by the payroll schedule change. All employee advances must be paid back in full by June 30, 2018.
7. Approve a rate of \$50/hour for teachers who provide home hospital instruction to students.

8. Approve a school paid monthly cellular phone plan, or a \$30 monthly stipend allowance for all supervising employees, including certificated administrators, classified administrators, facilities coordinator and school nurse to address the on-call nature of their positions.
9. Approve an annual cell phone purchase allowance of \$150 per year for all supervising employees, including certificated administrators, classified administrators, facilities coordinator and school nurse, that can be carried over and accumulated.
10. Approve the acceptance of the Da Vinci Innovation Academy Determination Letter as presented by management.

CLOSED SESSION

(During the Closed Session, the Board may consider personnel matters; negotiations; collective bargaining; matters related to students; security matters; conference with real property negotiators; pending litigation; JPA/self-insurance liability claims and review of assessment instruments.)

Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to litigation pursuant to Gov. Code §54956.9(b): One matter

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORTING

Brown Act Review

ADJOURNMENT

The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact Matthew Wunder at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting.

(Government Code § 54954.2(a)(1).)