



## Da Vinci Schools

### Da Vinci Schools Regular Board Meeting

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**Date and Time**

Wednesday August 22, 2018 at 6:00 PM PDT

**Location**

201 N. Douglas Street, El Segundo, CA 90293

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Da Vinci Schools ("DV") welcomes your participation at its Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of DV in public. Your participation assures us of continuing community interest in our schools. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Teleconferencing will be held at the below address(es). Members of the public attending a meeting conducted via teleconference need not give their name when entering the teleconference location. Locations: 10960 Wilshire Blvd., 5th Floor, Los Angeles, CA 90024, or <https://zoom.us/j/6457692947>; meeting ID # 645-769-2947
2. Agendas are available to all audience members at the door to the meeting. Some meeting materials are also posted on the schools' website (<http://www.davincischools.org/people/board-of-trustees/board-meetings/>), or you may see Alison Wohlwerth in the schools' business office, or contact her at (310) 725-5800 or [awohlwerth@davincischools.org](mailto:awohlwerth@davincischools.org).
3. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments," which is time set aside for members of the audience to raise issues not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Non-English speakers who use a translator shall have six (6) minutes in which to address the Board.
4. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
5. The chair will recognize such individuals who wish to speak on a specific agenda item at the appropriate time. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 201 N. Douglas Street, El Segundo, CA 90245, during Business Office operating hours.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Trustee for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Chief Executive Officer recommends approval of all consent agenda items.

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The agenda and documents in the agenda packet will be made available, if requested, in appropriate alternative formats to any person with a disability as required by the ADA, 42 USC section 12132, and the federal rules and regulations adopted in implementation thereof. To request a disability-related modification or accommodation, including auxiliary aids or services, you must contact Alison Wohlwerth at 310-725-5800 at least 48 hours before a regular meeting, and at least 12 hours before a special meeting. (Government Code § 54954.2(a)(1).)

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
A. Record Attendance and Guests			
B. Call the Meeting to Order		Don Brann	1 m
C. Public Comments		Don Brann	6 m
<b>II. Information</b>			<b>6:07 PM</b>
A. From the Board	FYI	Don Brann	5 m
B. From the CEO	FYI	Matthew Wunder	5 m
C. Memorandum of Understanding for College & Career Access Pathways Partnership (CCAP) Agreement	FYI	Matthew Wunder	2 m
D. Da Vinci Science Presentation on Homework and Work Load	FYI	Steve Wallis	10 m
E. Financial Update	FYI	Marshall Mayotte	30 m
F. Organizational Structure	FYI	Matthew Wunder	10 m
<b>III. Approval of Minutes</b>			<b>7:09 PM</b>
A. Minutes of the 6/18/2018 Regular Board Meeting	Approve Minutes	Don Brann	1 m
Approve minutes for Da Vinci Schools Regular Board of Trustees Meeting on June 18, 2018			
B. Approve the Minutes of the 7/31/2018 Special Board Meeting	Approve Minutes	Don Brann	1 m
Approve minutes for Da Vinci Schools Special Board Meeting on July 31, 2018			
<b>IV. Consent Agenda</b>			<b>7:11 PM</b>
A. Ratify Extension of Board Term for Art Lofton, Trustee	Vote	Don Brann	1 m
B. Consultant Agreement with the BreakThru Alliance for Organizational Effectiveness Project	Vote	Don Brann	1 m
C. Consultant's Agreement for Categorical Program Items	Vote	Don Brann	1 m
D. Strategic Communications Plan for Da Vinci Schools and Wiseburn Unified School District	Vote	Don Brann	1 m
E. Special Education Program Analysis for Da Vinci Schools and Wiseburn Unified School District	Vote	Don Brann	1 m
F. Ratify Instructional Service Agreement with El Camino College	Vote	Don Brann	1 m
This agreement includes Da Vinci Communications, Design, Science, and Extension.			

<b>G.</b> Charter School Management Corporation Contract 2018-2021	Vote	Don Brann	3 m
<b>H.</b> Contract for Vending Services	Vote	Don Brann	1 m
<b>I.</b> KYA Services LLC Proposal For Bleachers	Vote	Don Brann	1 m
<b>J.</b> Blackbaud Financial Edge and Raiser's Edge - Accounting Systems	Vote	Don Brann	3 m
<b>K.</b> Concur User Rights (Fiscal Policy Addition)	Vote	Don Brann	2 m
<b>L.</b> Ratify Amazon Line of Credit of \$30K	Vote	Don Brann	3 m
<b>M.</b> American Express Corporate Cards	Vote	Don Brann	3 m
<b>N.</b> Wells Fargo Bank Credit Cards (Eliminate by October 31st)	Vote	Don Brann	3 m
<b>O.</b> Statewide Travel Program with Citibank Rebate Payments	Vote	Don Brann	2 m
<b>P.</b> Revised Budgets for all Da Vinci Schools	Vote	Don Brann	1 m
<b>Q.</b> CEO/CFO Purchasing Authority	Vote	Don Brann	2 m
<b>R.</b> Accept July Processed Transactions over \$10K as Presented by Management	Vote	Don Brann	2 m
<b>S.</b> Chartwells Cafeteria Construction Loan	Vote	Don Brann	3 m
<b>T.</b> Southwest SELPA Local Plan for Special Education	Vote	Don Brann	1 m
<b>U.</b> Participation Agreement between Southwest SELPA and Da Vinci Schools	Vote	Don Brann	1 m
<b>V.</b> Document Retention-Destruction Policy	Vote	Don Brann	1 m
<b>W.</b> Resolution to Establish the Corporation Titled "Da Vinci Schools: L.A. County"	Vote	Don Brann	1 m
<b>X.</b> Compensation for Principal for Completion of RISE High Charter Petition	Vote	Don Brann	1 m
<b>Y.</b> Ratify Settlement Agreement	Vote	Don Brann	1 m
<b>Z.</b> Ratify Settlement Agreement	Vote	Don Brann	1 m

**V. Closed Session**

**7:53 PM**

<b>A.</b> Conference with Legal Counsel	Discuss	Trustees	60 m
Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54954.5) Significant Exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of § 54956.9: 2 cases; one in an amount not to exceed \$88,000, the other in an amount not to exceed \$12,000.			
Public Employee Discipline/Dismissal/Release (Gov. Code §54954.5)			

**VI. Closing Items**

**8:53 PM**

<b>A.</b> Reconvene for Public Session/Closed Session Reporting	FYI	Don Brann	1 m
<b>B.</b> Adjourn Meeting	Vote	Don Brann	1 m