



**Meeting of the Board
Board of Trustees Meeting
Meeting Minutes
Monday, November 14, 2016**

Don Brann, Vice President	Matthew Wunder, Chief Executive Officer, Da Vinci Schools
Brian Meath, Treasurer, via phone	Nathan Barrymore, Principal, Da Vinci Communications
Jennifer Morgan, Secretary	Kate Parsons, Principal, Da Vinci Design
Israel Mora, Trustee	Steve Wallis, Principal, Da Vinci Science
	Kim Merritt, Director, Da Vinci Extension
	Kari Croft, Director, Da Vinci Flex
	Yolanda Saldana-Bautista, Director of Employee Support Services, Da Vinci Schools
	Carla Levenson, Director of External Relations, Da Vinci Schools
	Natasha Morse, Director, Real World Learning, Da Vinci Schools
	Tom Cox, Chief Financial Officer, Da Vinci Schools
	Steve Rabas, Director of Fiscal Services, Da Vinci Schools
	Alison Wohlwerth, Executive Assistant, Da Vinci Schools
	Tom Johnstone, Superintendent, Wiseburn Unified School District
	Chris Jones, Deputy Superintendent, Wiseburn Unified School District
	Mary Ring, Executive Director, Project Development, Wiseburn Unified School District

Call to Order

Meeting was called to order at 6:02 pm.

From the Board

Mr. Mora said he was glad to be back in person at the meeting, following his knee replacement surgery.

Dr. Brann noted that it was nice to see the number of families gathered for Da Vinci Innovation Academy's Exhibition. He also said that it is his last meeting of 2016, and that he looks forward to 2017. This has been a great year with many milestones. He thinks our best years are still in front of us; it's just going to get better.

Approval of Minutes

Minutes from October 17, 2016 were approved with no changes.

First: Ms. Morgan

Second: Mr. Mora

Motion carried: 4-0

Board Approval (non-RISE)

Items # 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15

Approved as follows:

First: Mr. Meath Second: Mr. Mora Motion carried: 4-0

Board Approvals Pulled (for separate consideration)

Items #1, 2, 16, 17, 18, 19

Dr. Wunder offered to have legal counsel phone in if Board members have questions regarding RISE High.

Approved as follows:

Item #2 (Approval to add Items #18 and 19 to Agenda/Board approvals list)

First: Mr. Mora Second: Dr. Brann Motion carried: 4-0

Item #1 (RISE High Project)

Board Resolution 005: Board members shared that Mr. Pipkin was very comfortable with the resolution; Mr. Lofton had no concerns. Dr. Wunder shared that Dr. Johnstone has been very supportive, reading the entire document with attention to detail. Dr. Brann congratulated Ms. Croft and the team on the momentous occasion. He went on to say that RISE High's new model will lead to growth – we'll all have to work hard to ensure its success so that it helps people across the country.

First: Mr. Mora Second: Ms. Morgan Motion carried: 4-0

Item #16

First: Mr. Mora Second: Ms. Morgan Motion carried: 4-0

Item #17

Ms. Morgan inquired if this was a startup cost or ongoing cost. Dr. Wunder replied that this is a consultant, so not permanent. Ms. Croft added that many people and organizations have reached out to discuss providing wraparound support services, but that she and her colleague don't have the time or the expertise to meet with all of them. Dr. Brann was assured the consultant, Jessica Daugherty of CAUSEImpacts, has a history of this type of work.

First: Mr. Mora Second: Ms. Morgan Motion carried: 4-0

Item #18

Dr. Brann discussed the Facilities Committee meeting wherein the request to redesign the CMO space in the 201 N. Douglas Street building was presented and explained very well by Da Vinci staff. He also mentioned a follow-up meeting with Gensler, Da Vinci, and Wiseburn to be held on Tuesday, November 15. Mr. Mora indicated his concerns of money and timing, and that the opening of the school not be delayed. Dr. Wunder shared that more will be learned following Tuesday's meeting, and that this is a request to discover the feasibility of the proposed changes. Mr. Mora asked if the Incubator/Sandbox space can fill the need. Dr. Wunder indicated that there is one entity interested in that space, but that it's very early in the process. If, after the meeting tomorrow, there are two proposals for the Incubator/Sandbox space, the Board will be presented with two proposals. However, if there is no plan to work with Southern New Hampshire University, Dr. Wunder would like to let them know in the next month and a half or two months. Mr. Mora expressed concern if the Sandbox project gets started, that the construction would be occurring while students were on site. Mr. Cox said that it would be a DSA (Division of the State Architect) issue.

Ms. Morgan said that she would be open to having the Facilities team recommend the changes that do not cause a complete redesign. Dr. Wunder said that unlike the other building users, the CMO team has not had the opportunity to discuss their needs with the architect. He added that many design changes have been made along the way for others; we won't know how much this will ultimately cost unless we spend this initial amount, and it is important that the functionality for now and into the future be there from the start. Dr. Wunder is prepared to fundraise for the CMO redesign project. Dr. Brann said it is not a major change, but it could make a difference in day-in, day-out work, and that he supports finding out what it will cost. Mr. Meath also indicated his support. Mr. Mora asked for further discussion before a vote. Mr. Meath reiterated his support.

First: Mr. Meath

Second: Dr. Brann

Motion carried: 4-0

Item #19

Dr. Wunder indicated that per the agreement with XQ, the Board and Da Vinci need to keep everything related to RISE separate. Dr. Brann said that in future, he wants RISE and Da Vinci items clustered on the agenda. Mr. Cox said that legal counsel has been and will continue to be consulted.

First: Mr. Meath

Second: Ms. Morgan

Motion carried: 4-0

Financial Update

Mr. Cox reminded the Board of the First Interim Report that will be presented at the next Board meeting in December; this will be a quick update until that time. There is one item regarding Special Education reimbursement where there is no amount indicated on the report. This amount will be the funds that Da Vinci is expecting from Wiseburn Unified School District per the MOU that Wiseburn would pay 50% of the excess [cost] for non-public school students. A couple of years ago, there were two such

students, last year there were nine or ten, this year there are 13 or 14. Part of that is Centinela Valley, finding the students in non-public school who have Wiseburn addresses. In the First Interim Report, the amount is estimated to be about \$150,000 (50% of the excess). Special Education costs will increase quite a bit, but revenue will also increase that will help to offset those costs. Quite a few amounts will be adjusted for both revenue and expenses in the next report. October 31st is the cutoff date past which the reports switch over to projections. The auditors typically finish their work in December. Funds are being held for STRS, which is \$384K; last year's was \$380K. This year's projection is \$360K. Mr. Cox thanked Steve Rabas for the report, and Aracelia Fernandez of the Wiseburn Unified School District for her support with back office services.

Dr. Brann asked for comments from the audience at 6:58 P.M.

Dr. Johnstone commended Kari Croft and the team for the RISE High petition, which he felt was very well written, and that he looked forward to approving it at the Wiseburn Board meeting.

Dr. Wunder shared that staffers have presented a proposal for a possible on-site cooperative daycare for the staff members. He would like to bring this forward at the next Board meeting, after consulting with legal counsel, staffers, and facilities. Dr. Brann pointed out that there are quite a few existing daycare centers near the Douglas Street site. Ms. Saldana-Bautista and Ms. Levenson indicated that those are not cost-effective options, with one location charging \$1,800 per month. Dr. Wunder said that as a non-licensed daycare, it can only be for the school's employees; however, legal counsel will be consulted.

Closed Session

Meeting entered into Closed Session at **7:05 P.M.**

Adjournment

Meeting reconvened from Closed Session at **7:55 P.M.**

The meeting was adjourned at **8:00 P.M.**